

ONLINE BOOKINGS FORM

A.Wilfrid Johns Gallery

“Starred” (*) fields are required. If you’re having problems, please contact us (<https://onlineacademiccommunity.uvic.ca/wpjohns/contact/>)

*First Name:

*Last Name:

*Email:

*Phone #:

What is your connection/role with the UVic Community? (i.e., student, instructor, faculty, staff, other)

If part of the UVic community, what Department, Faculty, Office, or other UVic Unit are you associated with?

If the exhibition or event is associated with a course at UVic, what is the course code (i.e., AE101) and what is the title of the course?

If you are not a UVic student or employee, what is the institution or organization you are associated with?

Please share a brief description of the exhibition or event. (Things like the main premise of the exhibition, the course this exhibition is associated with (if applicable), general info about the group of artists, etc.):

When would you like the exhibition or event to occur? This should include any required set-up and clean-up time. You can [refer to the A. Wilfrid Johns online calendar for dates and currently posted events](#). (Please note: the online calendar may not show true availability as we may be processing other requests.)

*Start date:

Start time:

*End date:

End time:

Will there be an opening event or panel?

If yes, when will or would you like this to occur?

If not held in the gallery, you may have to book space for this time through [UVic Bookings](https://www.uvic.ca/registrar/bookings/) (<https://www.uvic.ca/registrar/bookings/>).

Is there anything else you'd like to tell us about this booking?

***Please carefully review [the A. Wilfrid Johns Gallery Exhibition and Event Guidelines](https://onlineacademiccommunity.uvic.ca/wpjohns/submissions/event-exhibition-guidelines/)** (<https://onlineacademiccommunity.uvic.ca/wpjohns/submissions/event-exhibition-guidelines/>).

*Please sign indicating that you have read, understand, and agree to adhere to the A. Wilfrid Johns Gallery Exhibition and Event Guidelines.

Signature

Date

*Kindly email your completed form to natashareid@uvic.ca