



# OR Specialty Placement Application Information Sheet

## Timeframe

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January to early April 2019 for N475/491 (12 weeks).

## Location

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Royal Jubilee Hospital and Victoria General Hospital; 4-5 spaces at each site.

## Prerequisites

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### *UVic criteria*

UVic BSN GPA 6.0 (B+) or higher; no BSN program practice probation; meet application deadline (no exceptions).

The Perioperative/ OR Program UVic Faculty Application Review Committee will review N370/470 Practice Appraisal Forms (PAFs) and N456 PAFs for accountability, communication skills, critical thinking, participation and practice.

### *Health Authority Criteria*

Must meet health authority professional practice requirements: UVic in good standing; current CPR and Mask Fit certifications; clear Criminal Record Check (CRC); confidentiality training / acknowledgement; agency orientation and computer training; Photo ID; current immunizations; current TB status.

### *Course Completion*

The Island Health Perioperative Program consists of AORN Perioperative 101 base on AORN's evidence-based Guidelines for Perioperative Practice supported by ORNAC Standards and the Provincial Tiers of Service Education specific to RJH and VGH. The program consists of a combination of evidence-based on-line curriculum and textbook readings with hand-on learning/lab sessions and clinical practicum over 12 weeks. The intent is to prepare nurses to function competently in a perioperative setting at a novice level. The program includes assignments, quizzes and a final exam for 448.5 program hours.

### *Upon Graduation*

The course is paid by Island Health; Post-graduation: Commitment to work in IH OR for 1.5 years; if the student wishes to withdraw from the OR program, they can do so only at the end of NURS 475. If a student only works for 6 months, 2/3 cost of the course must be paid back (~\$6,000).

## Application process

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1. One application per student
2. Provide a letter of support from UVic, Camosun College, or College of the Rockies nursing instructor with whom the student has taken/is taking a practice course.



3. Name 'OR' in email subject
4. Application Cover Letter – named and un-named
5. Two page letter maximum addressing items below:
  - a. Reasons for choosing specialty/offsite request and how this choice fits with your learning and professional career goals
  - b. What experience you bring that prepares you for the request
  - c. How you will attend to the extra learning/workload required
  - d. Site preference; 1<sup>st</sup> and 2<sup>nd</sup> choice of hospital
6. 2 copies of current resume- 1 copy must be anonymized (no name or contact)
7. Faculty Reference Form- a clinical instructor from UVic, Camosun, or COTR
8. Submit \$100 non-refundable administrative fee to SON office by May 25, 2018: cash, cheque or money order (payable to University of Victoria)
9. **Application Deadline – Submit entire application electronically to [nursprac@uvic.ca](mailto:nursprac@uvic.ca) by May 25, 2018 at 4 p.m.; no late/incomplete applications accepted**

### **After applications are submitted**

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#### *OR UVic Faculty Application Review Committee*

The Perioperative/ OR Program UVic Faculty Application Review Committee will review the electronic applications, semester 5 Practice Appraisal Forms from Camosun, COTR, and Uvic Criteria. The committee will send the applicant's resume and cover letter to be reviewed by health authority OR Manager(s) and the Clinical Nurse Educator (CNE). The OR Manager and CNE will have a face-to-face interview prior to conditional acceptance. The OR Manager(s) will notify the successful applicant, UVic Faculty Application Review Committee, and the Practica Coordinator.

#### *Practica Coordinator*

The Perioperative/ OR Program placement request is submitted by the Practica Coordinator via HSPnet by Oct. 1, 2018 for Jan. 2019 placement. The Perioperative/ OR placements can be accepted/ declined any time from Nov. 1 to mid-Dec. 2018.

The preceptor's name and contact information will be added at a later date.

