

**SUMMONS TO A PAYMENT HEARING**  
 IN THE PROVINCIAL COURT OF BRITISH COLUMBIA (SMALL CLAIMS COURT)

REGISTRY FILE NUMBER _____
REGISTRY LOCATION _____

**TO:**  
 Fill in the name, address and telephone number of the person you are requiring to come to court.

Copy the names of all parties in the case as shown on the Payment or Default Order.

Fill in the date, time and place of the hearing.

List what you want the person to bring.

If claiming interest, show your calculation. Attach an extra sheet if necessary.

NAME \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 CITY, TOWN, MUNICIPALITY \_\_\_\_\_ TEL. # \_\_\_\_\_  
 PROV. \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

**You have been summoned to a payment hearing in the case between:**  
 \_\_\_\_\_ CREDITOR

**and**  
 \_\_\_\_\_ DEBTOR

**You are required to attend the Provincial Court of British Columbia**

on \_\_\_\_\_ month \_\_\_\_\_ day \_\_\_\_\_ year at \_\_\_\_\_ time \_\_\_\_\_ or as soon after this time as the court schedule allows.

at \_\_\_\_\_ court location

**You are required to bring the following records and other things:**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

(a) Total Amount of Payment Order		\$ _____
(b) Less any payments to the creditor	-	\$ _____
(c) Amount remaining due	=	\$ _____
(d) Interest (calculated to the date below)	+	\$ _____
(e) Creditor's expenses allowed by the Court	+	\$ _____
Amount Due to the creditor	Total	\$ _____

**What happens at the payment hearing?**  
 Evidence may be heard about any of the following:  
 a) the income and assets of the debtor;  
 b) the debts owed to and by the debtor;  
 c) any assets that the debtor has disposed of since the claim arose;  
 d) the means that the debtor has, or may have in the future, of paying the amount owed.

**Can the summons be cancelled?**  
 Any person who is served with a Summons to a Payment Hearing may apply to a judge who may  
 a) cancel the summons if the person is not the right person to provide information on behalf of the debtor, and  
 b) direct the registrar to issue a new summons to someone who is the right person to provide the information.

**What happens if the person summoned does not attend?**  
 If the creditor asks, a warrant for the arrest of the person may be issued.

\_\_\_\_\_ month \_\_\_\_\_ day \_\_\_\_\_ year \_\_\_\_\_ by the court

