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**Sample of a Completed Application to Change an Order**

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Form 2 (Rule 2 (2) )

**APPLICATION TO CHANGE OR CANCEL AN ORDER**

Court File No. ....99-2016.....

Court Location ....Victoria.....

F.M.E.P. No. ....

***In the Provincial Court of British Columbia***

**In the case between: Sharon Jones**

.....[name].....

**and Edward Jones**

.....[name].....

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**Filed by:**

Name ..Sharon Jones..... Date of birth June 2, 1962.....  
(APPLICANT)

Address for service 4567 View Street..... City  
Sooke.....

Province ..BC..... Postal Code .....V0S 1N0..... Phone ...250 521 8880.....Fax  
.....

**Notice to:**

Name Edward Jones.....Date of birth May 12, 1960..... (RESPONDENT)

Address for service 1010 Willow Road..... City Saanich.....

Province .BC..... Postal Code ....V7R 2M6..... Phone .250 388 2323..... Fax .....

and to:

Director of Maintenance Enforcement     Minister under the *BC Benefits (Income Assistance) Act*, the *BC Benefits (Youth Works) Act* or the *Disability Benefits Program Act*

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**IMPORTANT NOTE TO APPLICANT AND RESPONDENT:**

**If this claim involves an order for maintenance, you may be required to file financial information with your reply. If you do not, the court may attribute income to you and set the amount of maintenance to be paid.**

I ask that the attached order\* dated .....[mmm/dd/yyyy]..... be cancelled.

Or

I ask that the attached order\* dated .....September 25, 1997..... be changed to the following: See attached sheet

Or

I ask that arrears of maintenance be cancelled or reduced as follows:

.....  
.....  
Since the order dated ..... September 25, 1997 was made, circumstances have changed as follows:  
..There has been a change in circumstances of the Respondent. When the original support order was made  
..the Respondent's income was \$10,700 per year. The Respondent currently earns \$27,800.  
.....

**Notice to respondent:** If you fail to file a reply within 30 days of being served with this application you will not receive notice of any part of the proceeding and the court may make an order against you.  
.....

Dated .....November 21,2000                      Sigature *Sharon Jones*.....

.....  
Name of applicant's lawyer

(\*"Order" includes a written agreement filed under the *Family Relations Act* (section 121) )

**In the case between: Sharon Jones**

**and Edward Jones**

**ATTACHMENT TO THE APPLICATION TO CHANGE OR CANCEL AN ORDER**

The respondent must pay to the applicant the sum of \$416 per month for the support of the children, Catherine Jones born on April 19, 1990 and Robert Jones born on August 9, 1992, payable on the 1st day of each and every month, commencing January 1, 2001.

The respondent must pay to the applicant a sum of \$59.20 per month for special expenses for the children, payable on the 1st day of each and every month commencing January 1, 2000 allocated as follows:

Child	Nature of Special Expenses	Amount
Robert Jones	dental plan	\$ 6 .60
	health related expenses	\$14.00
	skating lessons	\$15.20
Catherine Jones	dental plan	\$ 6.60
	dance lessons	\$16.80