

## CERTIFICATE OF SERVICE

I certify that

Fill in:

your name,

your name of the party or  
other person served,

the date service took  
place

the address or  
location where  
service took place

Tell what was served

I Jason Kennedy  
served Susan Jones  
on July 29 2001  
at \_\_\_\_\_  
with A Notice of Small Claims Action

Tell how service took  
place by checking  
appropriate box(es)  
for:

ordinary mail and fill in  
the date mailed

an individual,

a company  
incorporated under  
the *Company Act*,

an extraprovincial company  
(where no attorney has  
been appointed use the  
provisions for a company),

a partnership,

a municipal corporation,  
regional district or other  
local government body,

a young person,

a society incorporated  
under the *Society Act*,

an extraprovincial society  
(if no attorney has been  
appointed use the methods  
for a society),

an unincorporated  
association and trade  
union

alternate service method  
ordered by the Court

by

<input type="checkbox"/> mailing a copy by ordinary mail to that person's address on _____ month _____ day _____ year
<input type="checkbox"/> leaving a copy of it with him or her
<input type="checkbox"/> mailing a copy of it by registered mail to him or her and obtaining the original acknowledgement of receipt card
<input type="checkbox"/> mailing a copy of it by registered mail to the registered office of the company and obtaining the original acknowledgement of receipt card
<input type="checkbox"/> leaving a copy of it
<input type="checkbox"/> at the registered office of the company
<input type="checkbox"/> at the place of business of the company, with a receptionist or a person who appears to manage or control the company's business there.
<input type="checkbox"/> with a director, officer, liquidator, trustee in bankruptcy or receiver manager of the company
<input type="checkbox"/> mailing a copy of it by registered mail to the attorney of the company appointed under section 328 of the <i>Company Act</i> and obtaining acknowledgement of receipt card.
<input type="checkbox"/> leaving a copy of it with an attorney appointed under section 328 of the <i>Company Act</i>
<input type="checkbox"/> mailing a copy of it by registered mail to a partner and obtaining the original acknowledgement of receipt card
<input type="checkbox"/> leaving a copy of it
<input type="checkbox"/> with a partner
<input type="checkbox"/> at the place of business of the partnership, with a person who appears to manage or control the partnership business there.
<input type="checkbox"/> with a receptionist who works at a place of business of the partnership
<input type="checkbox"/> giving a copy to the clerk or some similar official
<input type="checkbox"/> leaving a copy of the notice with the defendant's mother, father or guardian
<input type="checkbox"/> mailing a copy of it by registered mail to the address for service on file with the Registrar of Companies and obtaining the original acknowledgement of receipt card.
<input type="checkbox"/> leaving a copy of it
<input type="checkbox"/> at the address for service on file with the Registrar of Companies
<input type="checkbox"/> with a director, officer, receiver manager or liquidator of the society
<input type="checkbox"/> mailing a copy of it by registered mail to the attorney of the society appointed under section 77 of the <i>Society Act</i> and obtaining the original acknowledgment of receipt card.
<input type="checkbox"/> leaving a copy of it with an attorney appointed under section 77 of the <i>Society Act</i>
<input type="checkbox"/> mailing a copy of it by registered mail to the registered office of the association and obtaining the original acknowledgment of receipt card
<input type="checkbox"/> leaving a copy of it with an officer of the association, or in the case of a trade union, with a business agent.
<input checked="" type="checkbox"/> by (fill in any instructions given by a judge or registrar for service) <u>Advertising in accordance with the Registrars Order dated 26 July 2001</u>

July  
month

29  
day

2001  
year

Jason Kennedy  
signature of person who served the document