



UVic ESS Council Weekly Meeting
May 24, 2023
ESS Office and Discord

Council Members not in attendance:

- MacKay M. (V.P. Corporate)
- Katelyn D. (V.P. Communications)

Territory Acknowledgment

We acknowledge with respect the Lekwungen-speaking peoples on whose traditional territory the university stands and the Songhees, Esquimalt and WSÁNEĆ peoples whose historical relationships with the land continue to this day.

1. Call to order

This meeting was called to order at 6:41, with Sam M. as the chair and Emma L. as the secretary.

2. Adoption of the agenda and approval of previous minutes

BIRT the minutes be approved for the May 15th meeting, as shown.

BIFRT the agenda be approved for the May 24th meeting, as circulated.

Mover: [Sam](#)

Secunder: [Julien](#)

Result: [Passed](#)

3. Presentations from the Members

4. Updates from the Council Members

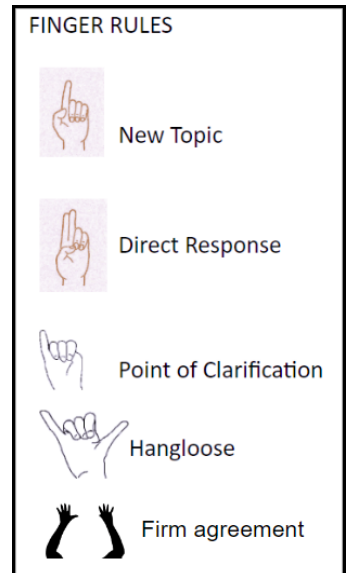
President

Previous meeting:

- Make-up training day meeting
- [Not necessary](#)
- Follow-up meeting regarding Orientation
- [Meeting happening around the end of the month/early June](#)
- Council one-on-ones

Updates

- Will plan council one-on-ones
- Working on proposals for engineering orientation
 - Getting to speak at the faculty allocated time and helping plan it
 - Planning pizza night
 - Orientation events outside of “official” orientation
 - [Collaborate with the VP internal](#)
- Extending UVEC (switching Beach Day and UVEC)
 - We do NOT have enough time for UVEC. We have 2 weeks allocated for sponsorships and we need 1 month minimum.
 - [Concerns about students already planning for the current unpushed back date](#)
 - [Date is still tentative and might be pushed back](#)





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- Want to switch UVEC and Beach Day
 - Would be Beach Day on the 24th of June, UVEC on the 8th of July

Next meeting:

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Discussion Points

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Equity Officer

Previous meeting:

- Rework IRC Form (Google Forms, make copy in Drive) and work with VP Comms to make it more visible
- [Finished!](#)
- Continue action items from last week (Heavy focus on EDI Committee; get done ASAP!)
- Create a working plan for a round table type event for outreach

Updates

- EDI Committee application form was sent out last week, currently 5 applicants and hoping for more by Friday (reminder email?)
- Moving the tabling event out of action items temporarily while I select and set up the EDI committee, having them available to provide more ideas is something I believe will be more productive. Will also talk to Dir. Outreach once the committee is set up
- Need to find new date for EDI training
- [Probably after committee is made](#)
- Talked to WEST about how to support them, received an invite to an event in September and was asked to put their info on the ESS clubs website
- Remade the IRC form with my own Google form, sent it to Katelyn
- Maybe work on making it more visible as we update the website?
- Intentional Inclusivity pamphlet as part of EM post conference stuff

Next meeting:

- Select and onboard EDI Committee
- Find new date for EDI training
- Talk to Comms about adding WEST's info to the website
- IRC Form visibility
- Finish pamphlet by next weekend

Discussion Points

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VP Communication

Previous meeting:



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- Contact yearbook team
- Meet with Sam to make a plan for the discord
- Update website with current summer semester information
- Reach out to comms team

Updates

- Plan for discord: Working with Sue that runs the ECS discord. Migrating to the ESS discord that Sue made. We will be moving back to Slack until further notice. Soft deadline for ESS discord is June 5.
- Soft plan: check in a week before switch to discord to reevaluate. June 5 is for internal communications only for the time being. Getting it ready for external communication in the Fall.

Next meeting:

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Discussion Points

- The heading menu items are white text on white background on some screens
- We should really have meeting minutes updated on the website
 - Also new exec, event schedule, etc.
- - Kelvin (VP internal)

VP Events

Previous meeting:

- Get the barbecue from carsa for clubs day
- Volunteers for the barbecue for clubs day
- Reschedule faculty night

Updates

- Clubs day should be completely ready to go, we've got everything in place including the barbecue, tables, condiments, etc
- Any volunteers for the event can be added to the completed volunteer sheet (thank you so much Matthew), need a few more **+** Clubs day volunteers
- Tavin is looking to start an engineering volleyball tournament, we should have the facilities for that but I just wanted to make sure
- We can reserve the volleyball courts at Mckinnon. (hopefully free? Looking into it)
- Posters, slushies, referees etc. needed for volleyball tournaments
- Haven't heard anything on the rescheduling of faculty night but can make sure that it happens
- Have a meeting for big push scheduled with Joban this Saturday and currently scheduling a meeting for EEE planning
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Next meeting:

- Updates on the two meetings



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Discussion Points

- Brewery tour is not happening. Cannot get a new venue. Need to wait until breweries allow more people.
 - Events to replace it: more general “low key” events, Taylor Swift release party, escape room, engineering girls' night, running events that you can't just do with friends.
 - Engineering girl's night used to be run as a main event. Social-oriented event, themed, off-campus preferable.
 - Council agrees to change brewery tour to girls' night event.
 - Barbie movie night was also proposed and the council agrees on
- EEE update: potentially moving pre-game EEE to Victoria Events Centre. Concerns for taking away EEE “tradition” of backyard pre-game. EEE is more about drinking together as engineers. Can we bring our own alcohol to Victoria Events Centre?

VP Internal

Previous meeting:

- Discipline reps, PASS, teaching award event
- Revamp exam bank
- Possible free lab for students

Updates

- Matthew ran the first exam scanning event on Saturday, and we're one-third done! Thank you Allen!
- BME and CIVE have not gotten back to me, will probably just go to the departments directly in-person this week.
- Emailed the SENG rep
- Met with MECH rep Olivia, some notes:
 - ESS Email fatigue
 - Accessibility of events
- PASS
 - Tabling at clubs day
 - “Need to sort things out internally”
- Old teaching award things found in closet, I'm getting those to the right profs
- Holding off on teaching award until a date gets more se

Next meeting:

- DISCIPLINE REPS I SWEAR TO
- Invite reps to the next meeting

Discussion Points

- Discipline reps have been invited to the next meeting.



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VP External

Previous meeting:

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Updates

- Midterm szn is upon us
- Wesst ac meeting
 - Wec
 - WE HAVE A HOST!! THANK U TOBA
 - \$
 - Wesst is hoping/planning on helping schools with sponsorship for conferences moving forwards
- Uvec
- Bug push
- Wesst strat plan
 - Do we want to plan a meeting to discuss?
- Em
 - Post conference meeting
 - Info pamphlets delegates are making
 - Want to include this as delegate responsibility for future conferences
 - Working on report
 - All aimed to be done a month after conference (next weekend)
- Wesst vpx team making pamphlets for em/agmr
 - Anything you wish you knew before going to a conference / something you knew that was helpful? Lmk
 - [What WESST/CFES is](#)
 - [Engineering culture](#)
 - [Purpose, selection process](#)
 - [Peer pressure \(specifically avoiding it\) and alcohol](#)
- Faculty night: stay tuned lol

Next meeting:

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Discussion Points

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VP Corporate

Previous meeting:



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- Cost analysis on the coffee
- red bull rep contact
- UVEC and reach out to sponsors

Updates

- Ordered coffee
- Attending EGBC meeting
- Working on UVEC sponsorship package
- **Should probably postpone UVEC if we want sponsorship and industry reps. (tentatively the 8th.)**

Next meeting:

- Will have sent out UVEC package

Discussion Points

- I am unable to attend the meeting as I will be at the EGBC meeting
- The best value on coffee seems to be fernwood so I have ordered more coffee which should be available for pickup tomorrow hopefully
- EGBC AGM 20th of June (may have a fee not clear) I will hopefully attend
- **\$35 dollars fee (only 35 seats)**
- <https://inspireuvic.org/> we should talk about this and maybe advertise it they are paid positions on very interesting projects

VP Finance

Previous meeting:

- Signing authorities
- Makerspace meeting with Anne-Lise

Updates

- We have a bank meeting (tomorrow, 12-1) **Wooooooo!!!!!!**
 - We will be dropping off money that is in the safe
 - Also planning on clearing out extra stuff in there - removing anything that is not spare keys, money, or other important stuff.
- Makerspace meeting with Anne-Lise, faculty member in charge of money, will be either the 8th or the 9th of next month
 - Who wants to be there?
 - Julien
 - Sam
 - MacKay
 - ~~Kelvin~~
 - Sarah
 - [your name could be here!]
- **Go over draft referendum question:**



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- https://docs.google.com/document/d/1dnd-N8BIQWqzg_4BuuDj-EUf3nO-EzOEdUMmmF7Sqoo/edit
- [Start drafting other referendum questions](#)
- Anne-Lise sent an email about 25 \$2000 scholarships for women going into 2nd year that are currently going unclaimed and have asked us to spread the word
 - I've let Katelyn (VP comms) know
 - Deadline is 31st of may
 - Just a heads up?
- Checks are ready
 - Just sent out an email

Next meeting:

- I will be there.

Discussion Points

- [Send information about 25 \\$2000 scholarships for women going into second year to the ECS discord? Is sending it bad optics? Not our responsibility anyway so we can send it through discord.](#)

VP Student Life

Previous meeting:

- Clubs funding form
- Floor plan for Clubs Day
- Inventory of what merch we have right now
- Dye some of the unpopular designs/colors
- Get more mech patches

Updates

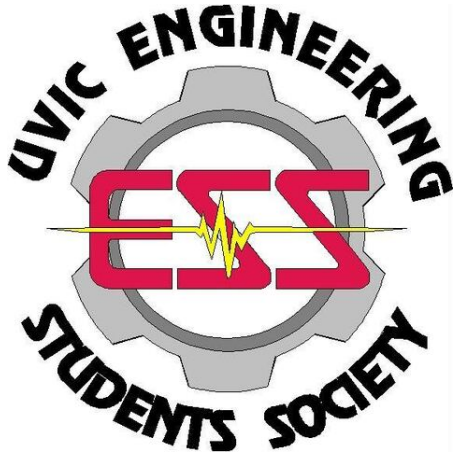
- Club funding forms have been sent
- 12 tables booked for clubs day, will need to bring from sub and back (SUB General Office B128 no later than 12 noon for access to B116)
- [Alen and Joban are doing it](#)
- 15 Clubs are coming to clubs day
- [Floor plan is being made tonight](#)
- Sent out inventory sheet for merch, Dylan Odgers says he will do it
- [Co director of merch](#)
- Turns out we have mech patches?
- [Stored in a white shipping bag in the bottom cupboard of merch display](#)
- Found old ess logo, maybe use it soon (for merchandise)?



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- Possibly in merch order at the end of the semester
- Waiting for bucket hats to arrive
- Water bottles like the ones UBC has
- New locker registration website made by Malcolm Syed
- <https://lockers-dev.fly.dev/>
- Online website for locker registration yay!
- Implement on June 7. Testing needed first, work in progress

Next meeting:

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Discussion Points

- Need council member that is not involved with clubs for club council committee

First Year Representative

Previous meeting:

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Updates

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Next meeting:

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Discussion Points

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5. New Business

6. Other Business



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BIRT _____

Mover:

Seconder:

Result:

7. Adjournment

With no further business, the meeting was adjourned at 8:07 pm.

Next Meeting

The next ESS Council Meeting will take place on May 29, 2023.