



UVic ESS Council Weekly Meeting
January 17th 2023
ESS Office and Discord

Council Members not in attendance:



Territory Acknowledgment

We acknowledge with respect the Lekwungen-speaking peoples on whose traditional territory the university stands and the Songhees, Esquimalt and WSÁNEĆ peoples whose historical relationships with the land continue to this day.

1. Call to order

This meeting was called to order at 5:40 p.m., with Jessica H. as the chair and Kelvin L. as the secretary.

2. Adoption of the agenda and approval of previous minutes

BIRT the agenda be approved for the January 10th meeting, as shown.

BIFRT the minutes be approved for the January 17th meeting, as circulated.

Mover: Jessica H.

Secunder: Kye G.

Result: Passed

3. Updates from the Council Members

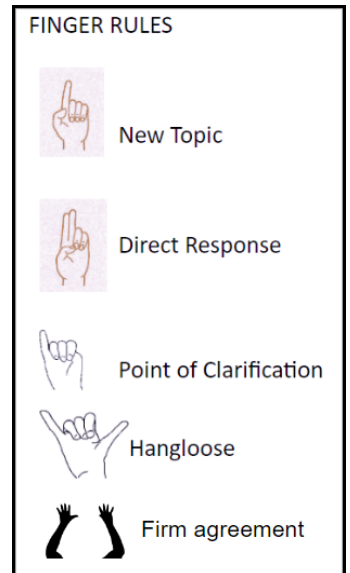
President

Previous meeting:

- N/A

Updates

- Major stress mode
- Cinkant
 - Met with faculty to confirm numbers.
 - Weirdly few applications (only 5)
- Polar Plunge/First year social/E-day
 - Polar Plunge went really well (~100 people)
 - First year social went well too!
- SGM/Training Day
 - Big turnout, but really long
 - Maybe look at restructuring to stream-line it. Soooo soooo long.
 - Training day was successful, lots of new people, most people made it!
- WEC (sam?)
- Office hours/check ins
 - Should get sent out tonight/tomorrow
 - Remember to keep the office more open for new engagement
 - Check ins going well
- makerspace





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Next meeting:



Discussion Points

- Sam: Low Cinkant engagement – why?
 - Late email sent out, though it was the same as last time.
 - Should make sure to keep Cinkant funding separate for club funding, it's meant for cool projects to help the community.
 - Could advertise it more by showing off cool past projects.
 - Jessica will connect with Viktor in the next two weeks to try and figure it out.
- Julien: New makerspace in the works with the UVSS
 - Organize a meeting with the faculty to figure out what everyone wants with the makerspace.
 - Talked to UVSS, Humanities students want a representative planning the makerspace.
 - Humanities students aren't technically incorporated yet.
 - Should not incorporate it separately: things get messier, that was the cause of the whole weird non-embezzlement scandal a while back. The UVSS has shown they can keep things running.

Equity Officer

Previous meeting:

- Work on director of outreach profile
 - Ideas solidified, just needs to be put in writing. Afterwards check in with Dir. Outreach.

Updates

- Faculty EDI Meeting
 - Jessica went, not too much.
 - TA EDI training being worked on, just difficulty placing in the training schedule.
 - Will contact people individually to get TA EDI training.
- ESS/EDI Info session
 - Plan was to run with LTD, but LTD has not been responding.
 - If someone can contact them for me, or has more information, please help.
 - Otherwise, ESS could run on its own.
- FAQ
 - Write-up made based on survey responses. Sent to Jessica to add things, might send to council or specific people.
 - Want to get out ASAP.
- ESS sustainability meeting w/ UREC



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- Happening tomorrow, general assessment of ESS sustainability. Services, events, merch, etc.
- Look into a climate action-related charity to put fundraised money towards.
- Questions should be directed to Samyukhta:

Next meeting:

- Girls event?

Discussion Points



VP Communication

Previous meeting:

- Probable progress updates on the Discord

Updates

- No updates on Discord lol
 - 😞 Past week was hectic.
- Busy as hell week fixing my courses and such
- CSE Poster and Website is up
- Comms Team meeting went well, everyone is ready to roll and do Comms things

Next meeting:

- Actual progress on the Discord

Discussion Points

- New Photos of the Exec were taken at Training Day, should get sent to Viktor ASAP.
- Social media introduction of the team and fun facts, maybe?
 - Want to avoid spamming, maybe one for Council, one for exec?

VP Events

Previous meeting:

- Vikes Basketball Email replied to later than I would have liked

Updates

- Great work on e-day
 - Very successful~! 😊
- First Order of Pi meeting scheduled
- Industry Night planning is going
- EEE planning has started
- Will set up more teams by next week

Next meeting:

- More specific updates!

Discussion Points



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- Kye and Eila; ESS Sports Jerseys with local sponsorship to pay for them (and they get their logo on it), is this feasible?
- Please use the Notion and write transition docs, it's really necessary
- ESS jerseys for people who participate (maybe with sponsor money) would be good.
 - Don't target big sponsors
 - Should be possible
 - Yearly, or consistent?
 - Probably repeatedly.
 - Could have more than one sponsor.

VP Internal

Previous meeting:

- N/A

Updates

- Ece rep setup ongoing
 - Just waiting for faculty, as always.
- Discipline rep semesterly check ins happening
- Will contact seng rep regarding selecting students for accreditation process - wanted to see if there were any objections/different ideas from council before I do that
 - Typically they just get volunteers?
 - Should be very careful about who gets chosen. Accreditation is not the place to just randomly vent.
 - Want to avoid talking to people we know: want to get a variety of opinions, not just ESS people.
 - General email, and then information to let people know expectations probably a good course of action.
 - Want four people each year – lots of people. Sending a general email is worthwhile.
 - The point of the discipline reps is to get a sense of their program. It's important to make sure we have trusted people speaking to the accreditation people that understand the weight of the responsibility.

Next meeting:



Discussion Points

- When should the discipline panel for first years take place?
 - May chat w fyc about this too
 - Notion says February 8 for the panel.
 - Date earlier or later? How sure do we want the first years?
 - Connect with Abdul to figure it out



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- Date is difficult to change
- I will do the planning but is anyone interested in helping out and running it because I will not be in Victoria

VP External

Previous meeting:

- N/A

Updates

- Co-op workshop [Tim al-saudi]
 - Good event to help first-time co-op searchers, let oldies share their wisdom.
 - Doesn't need to be formal.
 - Eila happy to help find some stuff for the event (not planning, but finding oldies)
 - FYC could help organize
- WHO KEEPS DELETING THE "PRESENTATIONS" SECTION AT THE TOP OF THE MINUTES??? We keep having non-ESS people wait like an hour to say anything at the meetings
 - Not in the template, I will add that back in...
- Makerspace
 - Invited Julien to the meeting to talk about the UVSS meeting and stuff
 - Humanities Interest in Makerspace
 - Talked to Sam Holland, the Humanities course union might be interested in having a representative on a potential committee for the Makerspace
- Accreditation
 - Got an email the SENG office about selecting student volunteers to talk about accreditation
- CSE
 - Will probably have to interview people while at WEC
 - Still need a third member on the selection committee
 - Eila willing to help
 - @Viktor last minute advertising since it closes tomorrow?
- Conference Selection Committee
 - Drafted terms of reference
 - Drafted report
 - Will implement changes we went over
 - Abdul and Jess, what was it that you guys said you would go over on your own time again?? I forget
 - You literally sent it 72 hours ago, it is Tuesday, we had an hour meeting about it already on Sunday ~Abdul



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- WEC
 - It's happening this thursday!
 - Despite everything, it is all going smoothly now (thanks jess)
- CFES stuff
 - I will be try to fill in the IT commissioner role with the CFES until the end of the term as it is currently absent
- EEE
 - BUGS exec is currently considering if they want to participate in EEE this year

Next meeting:

- [Conference meeting w/ Abdul and Jessica](#)

Discussion Points



VP Corporate

Previous meeting:

- N/A

Updates

- Working on compiling a list of industry to invite for industry night
 - Any suggestions or contacts please send my way
 - Also planning on inviting some key co-op office people
 - Thoughts on inviting egbc members (chair only?)

Next meeting:



Discussion Points

- EGBC meeting tomorrow, anything we want to share

VP Finance

Previous meeting:

- N/A

Updates

- Found the Cinkant Cheque from Spring 2022 in the cheques for pickup folder. It was never given to the faculty. I was under the impression this was already given to the faculty. This is not great. We have \$11,000 less than thought due to this. We *should* be able to scrape by, but please be careful with spending
 - [Please don't bankrupt the ESS](#)
 - [Cord will transition the next VP better](#)
- New Expense form is up <https://forms.gle/qfXv63spUFDevmyt8>

Next meeting:



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Discussion Points



VP Student Life

Previous meeting:

- N/A

Updates

- Did not start on clubs day early enough so I would like to do in Feb 1st instead to actually give it the attention it needs
- Working on merch and stuff
- need to contact ACM club to get them ratified
- who wants to help with club funding?
 - Cord helping
 - Anyone interested should talk to Kye (can't already be in a club)
 - Need 1 more.
 - 2-3 meetings over ~2 days
- aiming to finalize eee shirts this week after hearing from bugs, and I think we should commit to only 150
- gonna fix the foosball table this week 🎉

Next meeting:



Discussion Points



First Year Representative

Previous meeting:

- N/A

Updates

- First year social went well
- Meeting of FYC at 5:30 in the lounge

Next meeting:



Discussion Points



4. New Business



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5. Other Business

BIRT _____

Mover:

Secunder:

Result:

6. Adjournment

With no further business, the meeting was adjourned at [7:04 p.m.](#)

Next Meeting

The next ESS Council Meeting will take place on January 24, 2023.