



UVic ESS Council Weekly Meeting
 September 29th 2022
 ESS Office and Google Hangouts

Council Members not in attendance:

- Viktor (the VP comms, not the viking)

New Event Name Territory Acknowledgment

We acknowledge with respect the Lekwungen-speaking peoples on whose traditional territory the university stands and the Songhees, Esquimalt and WSÁNEĆ peoples whose historical relationships with the land continue to this day.

1. Call to order

This meeting was called to order at 6:12pm, with Jessica as the chair and Aura as the secretary.

2. Adoption of the agenda and approval of previous minutes

BIRT the agenda be approved for the September 22nd meeting, as shown.
 BIFRT the minutes be approved for the September 29th meeting, as circulated.

Mover: Eila

Secunder: Sam

Result: Passed

3. Updates from the Council Members

President

- Welcome FYR Jasper!
- Congrats to everyone running!
- Iron Ring Nov 10
 -registration out mid october, sizing in the “little blue box”
- Gotta pick up yearbook proof
- Discussion Points
 -handbooks should be done and shipped this week

Equity Officer

- Faculty EDI Committee meeting happened this week
 - I missed it so I’m going to try to meet with the chair to get/share updates
- Student EDI Committee TOR
 - Can’t find the document with the specifications for the committee - can I just proceed using my judgment?
 -proceed with general email to undergrads
 -egbc EDI toolkit available from Eila
- Emails
 - I’m being sent/forwarded emails regarding EDI events and initiatives to share with students

FINGER RULES



New Topic



Direct Response



Point of Clarification



Hangloose



UVic ESS Council Weekly Meeting
September 29th 2022
ESS Office and Google Hangouts

Council Members not in attendance:

- Viktor (the VP comms, not the viking)

-try to get earlier notice, using social media and eng and comp sci discord are options too

- Meeting next week with HighTechU manager to discuss a women in engineering project as an EDI initiative
- Research and compile a list of external mental and physical health resources near campus to put on our website for students
 - Thanks Jess for the idea :)
- Discussion Points
 - EDI Training session for council/execs
 - Need to schedule a new date & time - when is everyone available?
-meeting: wednesday at 7? EDI - tbd

VP Communication

- Clubs Day Poster is ready and posted everywhere
- Upcoming events:
 - Engineers can climb night has been assigned to Gabrielle, Poster soon™
 - Karaoke Poster has been assigned to Katelyn
- Joban is officially our ESS Social Media Coordinator!!!
 - Will get him set up in the coming days to get everything up and running
- Todo:
 - Look into good courses for chalk and talks
 - Update various events pages on the website
 - Shift some things on the website about like the contact page out of About, etc, as per previous discussions
- Enjoy the long weekend everyone!
- Discussion Points
 -

VP Events

- Ooooh boy, I am sick and busy
 - Things are in similar states as last time. Victoria Event Centre is not responding.
 - We have a competitions coordinator
- Thank you to the people helping Malcolm with climbing night
- We will have to lower EEE attendance to 150 max :(as it is the max limit of paparazzi but they are happy to have us late
- Siege Week
 - Meeting with UVic soon about plan to make it safe since they were unhappy with the current safety plan



UVic ESS Council Weekly Meeting
September 29th 2022
ESS Office and Google Hangouts

Council Members not in attendance:

- Viktor (the VP comms, not the viking)

- Waiting on meeting time
-safety being refined, 10 am meeting tuesday
- Action Items:
 - Sleep (which I did not do last night :()
 - Call more venues for EEE/get Brynna to do it
 - Find a new venue for Formal Night since the backup one is not responding
- Discussion Points
 -

VP Internal

- **Please welcome Jasper as our First Year Representative!!!!**
 - Currently working on setting up first year council with him (their first meeting will probably be next week or the week after)
 - I have shown him around a bit and will get him set up with passwords... for his office hours (Thursday 10-11)
 - Do I ask Malcom to give jasper keycard access?
- I need to show FYR election results?
-available on slack!
-good voting engagement, visiting classes worked! 33% turnout
- I will get on discipline reps asap once Jasper feels settled :)
- Discussion Points
 - My ESS email can now send emails (yay!) but I cannot receive emails... any thoughts on why? (I've had many issues due to the Office 365 update)
 - Jasper and I may run into the same issues with his email during setup
 - Could we ratify Jasper as FYR now? He may want/need to leave soonish

VP External

- New motion! :o
 - This does three things:
 - Clarifies that the Equity Officer is not obligated to go to CDE,
 - Ensures that the Equity Officer is on the selection committee for CDE, and
 - Puts into policy that members attending a conference as the voting rep because the VPX cannot go do not have to pay the fee.
 - I went over this with Abdul beforehand so yall wouldnt have to deal with us arguing (and also for feedback on the motion) so thank you Abdul :)
- AGMR
 - Delegates have been chosen



UVic ESS Council Weekly Meeting
September 29th 2022
ESS Office and Google Hangouts

Council Members not in attendance:

- Viktor (the VP comms, not the viking)

- All delegates have been registered
- If someone comes into the ESS office to pay their fees, go into Conferences on the iPad and click "2022 AGMR Delegate Fee"
- CDE
 - Currently waiting for updates on CDE, I have not received any emails about it yet
- CELC
 - Pre-delegate packages have been sent out, I need to get started on this ASAP
 - Is anybody here not interested in applying/going? If you are not, please let me know if you are interested in being part of the selection committee! :)
 - dates: [January 2nd to the 8th](#)
 - fees are [\\$100](#)
 - Kye and malcolm not interested in going, only Kye interested in selection committee, cord might be able to help
 - We only have the budget to send 3 people according to Cord because of high delegate fees :/
 - budget of [\(\\$1500\)](#), fees were underestimated, budget amended by vote asap
 - potentially ask the faculty or rgbc for funding
 - previous budget for CELC = [\\$3300 for delegate fees alone \(fall 2019\)](#)
 - If we want to send more, we have to decide tonight because pre-delegate registration is due tomorrow
 - final result: [\\$3600 with 7 delegates](#)
- UVEC
 - Kelvin is competitions coordinator! woo!
 - @Jasper can you please check if there are any first year midterms during UVEC?
 - no midterms!
 - (Saturday November 26th) (Jasper and I checked and there is no conflict)
 - For context, last year there was a calc 1 and physics 1 midterm during UVEC and it messed a bunch of things up
 - Let me know ASAP please cuz if we need to change the date that should be done as far in advance as possible - thank you!
- Other
 - We have no [terms of reference](#) for conference selection committees
 - I would totally be down to do this, but it is taking a backseat right now because I am super swamped
 - Do not be surprised if i completely forget about it
 - I can receive emails but because I signed up for outlook I cannot send ESS emails anymore :(ul> - I have already gone to Malcolm about this



UVic ESS Council Weekly Meeting
September 29th 2022
ESS Office and Google Hangouts

Council Members not in attendance:

- Viktor (the VP comms, not the viking)

- Discussion Points

VP Corporate

- Comments of Climbing Night
 - potentially leave oct 7 as casual climbing meet up, save polished event for Carsa to get new members (EEE size vs karaoke)
 - another club is having a climb meet on the same night
- Big \$\$ from EGBC and some sweet connections!
 - \$1000 from EGBC
- Industry night?
 - during spring? There is employer interest
- AGMR!
- UVEC!
 - IS going to happen!
- Discussion Points
 - feedback on coffee is welcome, coffee grinder is broken

VP Finance

-
- Discussion Points
 - people got some money

VP Student-Life

- Clubs day occurred, lots of learning moments. Going to start outlining a much better plan on Notion for the next one
- Working on new merch



UVic ESS Council Weekly Meeting
September 29th 2022
ESS Office and Google Hangouts

Council Members not in attendance:

- Viktor (the VP comms, not the viking)



•



UVic ESS Council Weekly Meeting
September 29th 2022
ESS Office and Google Hangouts

Council Members not in attendance:

- Viktor (the VP comms, not the viking)



- thoughts?
 - white font for the logo
- To do:
 - Locker cleanout (anyone wanna help with lock cutting? Will be in approx 2 weeks)
 - Sort some stuff for EEE
 - specifically porta potties and busses
 - Order new merch
 - Start planning a professional clean of the office (this is the 9th time i've said this, might be serious this time idk)
 - **Get more exec and council to sign up for a week on the cleaning list. I'm looking at you. Yes, you.**
- Discussion Points
 - getting coffee grinder and meeting microphone
 - tidy when on office hours, tuck chairs in and organize if it doesnt look neat



UVic ESS Council Weekly Meeting
 September 29th 2022
 ESS Office and Google Hangouts

Council Members not in attendance:

- Viktor (the VP comms, not the viking)

First-Year Representative

-
- Discussion Points
 -

4. New Business

5. Other Business

BIRT: The results of the 2022-2023 First Year Representative election be ratified as follows:		
<ul style="list-style-type: none"> • Jasper Halvorson is elected as First Year Representative 		
Mover: Sarah (VP Internal)	Seconded: Sam	Result: Passed

BIRT: Kelvin Lee be appointed as Competitions Coordinator for the 2022 Fall Semester		
Mover: Sam (VP External)	Seconded: Kye	Result: Passed

Title:	Clarifying and slightly modifying Conference policy
Mover:	Sam (VP External)
Seconded:	Jasper (First Year Rep)
Whereas:	The current policy implies that the Equity Officer is required to attend CDE when the intent is that they are not required to
Whereas:	The Equity Officer can provide valuable input on selecting delegates for an EDI related conference
Whereas:	Non-VPX members attending a conference as a voting representative should not be required to pay the delegate fee since they are obligated to attend
BIRT:	Article 12 of the Policy Manual be changed as described in the following document: https://docs.google.com/document/d/1FOUK1cO5jywMGOBqzNA8AO4wBYpVXkp0qqNmoMO7W3Y/edit?usp=sharing



UVic ESS Council Weekly Meeting
September 29th 2022
ESS Office and Google Hangouts

Council Members not in attendance:

- Viktor (the VP comms, not the viking)

Consultation:	Abdul, Samyukhta
Result:	Passed
Discussion:	

BIRT _____

Mover:

Seconder:

Result:

For the CFES Conference on Diversity in Engineering, the Council shall send the Equity Officer as a regular delegate.

For the remaining amount of delegates that the Council wishes to send to the conference, the VP External shall create an application process, and organize a Selection Committee. Applications shall be open for at least 7 days.

6. Adjournment

With no further business, the meeting was adjourned at 7:06pm.

Next Meeting

The next ESS Council Meeting will take place on October 5th at 7pm.