



UVic ESS Council Weekly Meeting
 October 26th, 2022
 ESS Office and Google Hangouts

Council Members not in attendance:

- Abdul
- Jasper
- Samyukhta
- Viktor

Territory Acknowledgment

We acknowledge with respect the Lekwungen-speaking peoples on whose traditional territory the university stands and the Songhees, Esquimalt and WSÁNEĆ peoples whose historical relationships with the land continue to this day.

1. Call to order

This meeting was called to order at 7:08pm, with Jessica as the chair and Aurelia as the secretary.

2. Adoption of the agenda and approval of previous minutes

BIRT the agenda be approved for the October 19th meeting, as shown.

BIFRT the minutes be approved for the October 26th meeting, as circulated.

Mover: Sam

Seconder: Cord

Result: Passed

3. Presentations/Points from general membership

Julien (UVSS Director)

- UVSS funding for makerspace
 - Initial commitment of 15k may be possible, currently at risk due to finances
 - Willingness of board to cooperate
 - Hoping for ESS, faculty, external assistance
 - Space needed - SUB is full
 - potentially use boiler room, securing funding increases odds of getting claim on boiler room
- Free to answer any questions!
 - as was discussed last week, pending more information from UVSS we could schedule a meeting between VP Corporate and rep from UVSS
 - as was discussed last week, holding a referendum to try and secure funding from student fees would be the most optimal route
 - further talk with the board and faculty on sponsorships is needed
 - options: sponsors, raising fees temporarily, funding from faculty
 - if a relatively small fee increase (\$0.50 - 0.25) could contribute to maintenance of the space
 - engineering, science, and arts faculties specifically
 - Question: is it possible to have an ESS representative present in internal meetings?
 Answer: yes, a committee would be established of ESS, UVSS, and faculty members
 - Question: what vote would be required to pass?
 Answer: Majority for both overall and financial decision

FINGER RULES



New Topic



Direct Response



Point of Clarification



Hangloose



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- Discussion points

○

WHO CHANGED THE ORDER OF PEOPLE

4. Updates from the Council Members

President

- Siege Week

- still struggling to receive booking confirmation from office of student life and office of risk
- they are worried about the consistency of equipment still
- safety plan has alleged issues but they have not been named by the risk office

Our options:

- using a field on short notice (unlikely as teams use the field and the residue would be annoying for them)
- doing it as a full week thing off campus (any open greenspace available)
- doing it as a single night / event off campus (ex. 6-11pm) with music and snacks
- potential option to do it as less time but still on the quad

Concerns:

- if we are off campus, doing a one night thing has more benefits, both volunteers and turn out will likely be higher

Conclusion:

- in the worst case, a single night off campus is the best option
- potentially a club faculty rep could look at the equipment or find someone to “certify” them

- Yearbooks

- ready and will be picked up tomorrow

- Cinkant

- to be done after club funding

-

- Discussion Points

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VP Corporate

-EGBC meeting:

- discussions about gluten and alcohol as well as telescopes.
- potentially reducing student fees

UVEC:



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-have secured a sponsor that can provide half the funding

- Discussion Points
 -

VP Finance

- Zap Copy sent us an invoice with a due date 2 days before they sent it lol
- Fair bit of cheques got written, so money in our account is going downnnnn (we'll be fine, but I want notes)
- I want student feeeeeeees
- Discussion Points
 -

VP Communication

- Siege week adverts
 - Posters and socials live
- Formal night
 - Adverts are going to be ready sometime this week
- Discussion Points

Formal Night update:

 - advertisements should go up ASAP, ideally before friday
 - need social media post too, but that follows the poster
 - need to email about food updates
 - print tickets and start selling them by monday
 - need a ticket template (there is one in canva) (change cowboy icon to tie, perfection)
 - selling 100-150 tickets, accurate number pending, info will be in emails

VP External

- CELC
 - Interviews are ongoing
- CDE
 - LTD can only send 1 delegate
 - Can we afford to send 3 delegates instead of 2 delegates?
 - includes delegate fees and flight to manitoba and back
 - sending 6 to celc instead of planned 7, is it possible to reroute that to this?
 - could also fly out of vancouver as an option(?)
 - verdict: can send 3



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- UVEC
 - No updates
- Other
 - When do we want to take a photo for christmas cards?
 - Also can we print them at zap copy? Where do we usually print them?
 - should take photo during meeting time
 - jasper and sarah available november 16th during meetings
 - could do it the meeting after next week?
 - could do whentomeet as well
 - Final Time:
 - >>November 16th<<
 - October WE\$\$T meeting is going to happen.... sometime.... late october/early november
 - My aunt is a travel agent and she told me she can help me out in booking flights so that is gonna be way easier now, woooo
- Discussion Points
 - NEED TO SEND WEC EMAIL

VP Student-Life

- Almost done club funding, then we can do Cinkant
- Sorting machining hours stuff with a few clubs
-
- Discussion Points
 - can the sink?

VP Events

- The cinkant be on the wall anymore 🙌
- Haha Abdul is in Ottawa and ghosted us (and broke the sink)
- Discussion Points
 -

VP Internal

- Not much that's important
- Samyukhta will go to meeting on friday for me
- Discussion Points
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First-Year Representative

- Meatless Monday BBQ time set for Monday 5-6:30pm (Halloween) outside of ELW!
- Lobby is booked for this time
- Ingredients have been ordered
 - check fridge and metal cabinets for current stock
- Will be sending an email to all first year engineers, as well as announcing it in Matrix Algebra classes.
- May need help with posters and publicizing
- Discussion Points
 - to ensure that other students aren't affected by this, potentially include fake QR code
 - need to include vegetarian options, plan for ~50 since some students may not live on campus

and cove is \$\$\$

Equity Officer

- Apologies for not being here and the page-long minutes but feel free to skip over most of it
- Attending Teaching Award meeting on behalf of Sarah on Friday
 - Can someone please cover my office hours 1:30-3:00pm?
- Working on compiling resources for the website; add to the social media as well? (linktree in bio)
- National Day of Remembrance and Action on Violence Against Women Event on Dec. 6th
 - I think we all got this email but if anyone is interested, please help plan, don't think I can
 - not everyone received the email, would be great if we could review it
- Student EDI Committee: Application closes Friday night. Will review the applications this weekend and hopefully have the first meeting sometime next week - not sure where to start
- Made an up to date 2022/2023 Equity Officer transition doc! Trying to make role/tasks clearer
- Some things I have been thinking about (doesn't need to be gone over at the meeting in the interest of time, but something to read/think about when you have time?) skip to discussion pts!
 - Office layout/being more inviting33
 - Often when someone walks in everyone turns and stares at them or they are not even acknowledged: have the person on office hours sit across from the door and be the designated person to greet/deal with people coming in to avoid this
 - the spot we have currently is really good, has good view of the room and includes security of cash and inboxes
 - Engagement
 - SGM: due to high engagement at beginning of the year/term, best opportunity. I think it would help for SGM to be less intimidating (I remember wanting to go in my first term, seeing the big group, and leaving). Maybe have someone away



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from the big group/by the doors to greet/welcome people. This would also help draw in people who were not necessarily intending to come (general traffic)

-will hopefully be resolved for next SGM which will be in a lecture hall

-Pre SGM in lobby so people can ask questions about the roles

- Intro to ESS section before getting into the grit of it

- Incentivize volunteers: make volunteer thank you more well known? (might defeat the purpose). Or potentially give free or discounted tickets to events

-potentially work on closing the gap between exec, council and DAL

-ideally the system is less linear than the one we have and operates as a tree rather than a river

-idea: create more specific exec positions instead of only leaving things to DALs these would let each council member delegate specific duties to them

-good idea, was discussed at AGMR, volunteers could have a points system

-ideally ensure items that do not induce a superiority complex, (non wearable items? Or a patch)

Comments from the volunteers:

-teams of people interested in the responsibilities of a exec or council member could support them and work as a group

- Make the ESS more familiar and what the ESS does more well known (I have had many people ask me about what the ESS actually does/what the ESS is). Could involve more social media posts introducing council/execs and what they do/what the student body may approach them about as well as about ESS services. Similarly, for conference engagement, maybe start advertising earlier, even if all the information is not yet available so people are more familiar with it.

-tell your friends! Nothing like free advertisement

-message sue about the concept of a ESS section of the engineering discord (pending)

- Something I mentioned previously: A more personal and updated role description on the website (Basically something about the role that can stay throughout the years plus personal introduction to yourself). I have done mine

- Discussion Points: please provide input

- I'm thinking of making a survey with questions regarding EDI in ESS/ECS to distribute to students (with incentive?) to get a better idea of what concerns people have...thoughts?

-include concerns and suggestions section, some sort of incentive

- Something I am considering implementing based on my chat with Avery: a document outlining how to run accessible and inclusive events outlining things to keep in mind

-tips and tricks document



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- include suggestion from sue, way to connect with others for a way home and ensuring people are comfortable with
- meeting place for several times
- this could fall under a subsection of the notion document on how to run an event and include it in policy
- charter bus back to UVIC idea, will look into this when planning next EEE
- Taking this further, perhaps implementing a similar document for EDI Training that we can distribute to clubs/teams so that people who do not get a formal EDI training presentation still have access to a document they can refer to (better than nothing)
 - need to work much more on our EDI overall, really make it a priority
 - great starting list of things to keep in mind!
 - suggestion:
 - EDI Review for events after they happen, a more formal way to evaluate edi performance
 - Maybe talk to Simran (did EDI presentation at AGMR), Kath from LTD (usually does EDI training for ESS) or Jess's contact (might do our EDI training this year)

5. New Business

First Year Mixer in January?

- booking a venue, could potentially serve alcohol
- in the form of a first year social
- budget would come from ESS budget from first year engagement
- have someone experienced in events to plan it to make sure it makes a good impression
- will divide work later, Sarah or Eila could help plan but having someone who is here for the event would be great!
- Sub concept:
 - first year council mixer? Eila could host (followup next week)

6. Other Business

BIRT The Roof Be Raised

Mover: VP External (Sam Morrow) Seconder:

Result:

7. Adjournment



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With no further business, the meeting was adjourned at 8:32pm.

Next Meeting

The next ESS Council Meeting will take place on November 2nd.