



UVic ESS Council Weekly Meeting  
 October 19th, 2022  
 ESS Office and Google Hangouts

Council Members not in attendance:  
 ● Jasper  
 ● Abdul

### 3e Territory Acknowledgment

We acknowledge with respect the Lekwungen-speaking peoples on whose traditional territory the university stands and the Songhees, Esquimalt and WSÁNEĆ peoples whose historical relationships with the land continue to this day.

#### 1. Call to order

This meeting was called to order at 7:12pm, with Jess as the chair and Aura as the secretary.

#### 2. Adoption of the agenda and approval of previous minutes

BIRT the agenda be approved for the October 12th meeting, as shown.

BIFRT the minutes be approved for the October 19th meeting, as circulated.

Mover: Sarah

Secunder: Eila

Result: Passed

#### 3. Updates from the Council Members

President

- Transition doc suggestion
- Emails, all of them broken!  
-plan a meeting with IT soon, will make a channel on Slack
- Makerspace update?
- Tent (Viktor can you send me colour codes again from logos)
- Cinkant  
-coordinate to start application process
- We have more agendas 😞  
-hand out agendas during office hours if excess of people
- Siege week, charity?  
-still waiting to hear response, will follow up in the next few days
  - [Surfrider](#) , [Shim's Ride](#)  
-This event has no historical charity since the event can change, tentatively surfrider
- Formal Night Food  
-needs to be done soon, may pass it off (message on slack)
- Discussion Points
  -

Equity Officer

- Student EDI Committee emails sent

#### FINGER RULES



New Topic



Direct Response



Point of Clarification



Hangloose



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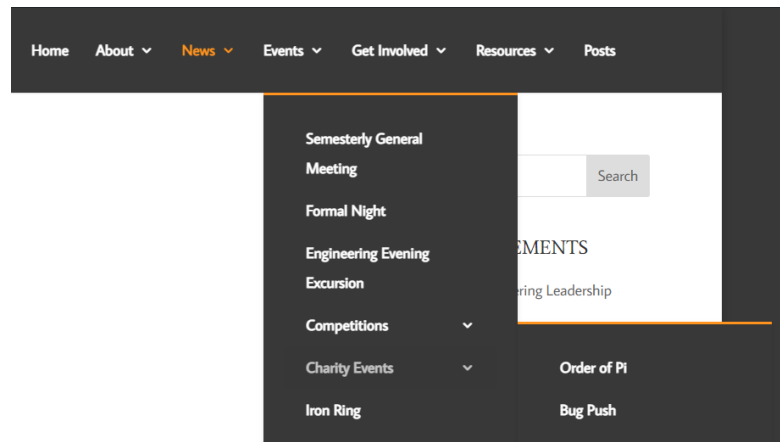
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- Fill out EDI Training When2Meet!
- Organising a meet and greet EDI event for undergrads/first years  
-helping out with that, mid november and might be pushed to december
- Update transition document
- Reached out to Avery from UofM  
-new role for them as well so not a ton to go off
- Discussion Points
  -

#### VP Communication

- Events
  - Karaoke Poster should be up soon™, it has *finally* been set to Saturday, the 28th
  - Katelyn has been assigned for siege week advertising
  - Gabrielle has been assigned for formal night advertising
- Website
  - Landing pages for news and events have been updated to have actual information in them
  - Events category has been upgraded with pages for all of our recurring events (at least the ones mentioned in the Notion
    - I'd like to get a better description for formal night but I'm going to wait until we know more
  - Added a page for CELC in the news section (and as a post)



- Discussion Points



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#### VP Events

- 
- Discussion Points
  -

#### VP Internal

- I have been working on discipline reps... stay tuned
- Also I think onboarding first years is done! They had a meeting yesterday and all is going well :)
- Discussion Points
  - I was the student rep for the faculty teaching award selection committee but i am no longer able to participate because i have a course with one of the nominated profs and that is considered a conflict of interest
  - Who can go for me???? Requirements below  
-Abdul, Sam, Samyukhta (decide later)
    - Friday, October 28 1:15-2:15 EOW 430
    - You CANNOT currently have a class with:
      - Dr. Karolina Valente
      - Dr. Phalguni Mukhopadhyaya
      - Dr. Tara Troy

#### VP External

- CDE
  - Applications have closed, am waiting on a response from one of the selection committee to hopefully shortlist candidates tomorrow and interview them next week
- CELC
  - Applications close this upcoming sunday  
-apply asap "better to apply too early than too late"
  - Social media posts are in the works to get more applications  
-next year make more posts, expect posts from celc
  - I have to schedule a time to shortlist candidates and then to get interviews
- UVEC
  - We just had our first meeting! finally!
  - There is a timeline for it now
    - Nov 1st - signup start, advertising start
    - Nov 12st - ramp up advertising, cutoff for finding a coordinator for jr and señor design, as well as comms
    - UVEC happens on the 26st



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- NEW CONFERENCE! EngiQueers Conference
    - vvvvvvvvv Check it out! vvvvvvvvvvv
    - >>>>> <https://www.engiqueers.ca/conference> <<<<<<<  
^^^^^^^^^^ Check it out! ^^^^^^^^^^^
    - Held in Toronto from January 27 - 29, 2023
    - I invited Kath (current co-leader of LTD) but i asked them like 5m before the meeting started so i can't count on them being here
    - Pre-reg closes on the 21st
      - This is very soon, we need to decide if we want to send delegates or not imminently
      - I can ask for an extension but we cant count on that
      - I am very sorry about the short notice, but i just found out about it yesterday!
    - LTD does not have any plans for it yet which is concerning considering the close date
    - According to the conference resources, either the local EQ chapter (in our case LTD) or the ESS should send delegates.
      - need to make a decision fairly quickly if we want to send people
      - main points:
        - delegate fee (\$150-200 / person) (1-3 delegates), travel too isn't included
        - since conference similar to CDE timing is too tight, look into this next year though (the onus probably falls on the local LTD chapters)
        - other option is to ask for an extension, is it worth it? result: yes
          - Policy should be written based on our decision abt this
  - Other
    - TODO:
      - Design and order Christmas cards
        - Is there info in the drive on this? (Who to order from, how they usually are designed, etc.)
          - need picture on postcards sent to WESST schools (can be delegated to joe and josh)
      - Update policy to include the motion we passed a while ago abt the equity officer
      - Share AGMR resources (slides, etc.) with all the delegates
        - already sent, post under agmr event on the website or make otherwise accessible (send to viktor)
      - Fill out student fees and student numbers survey for WE\$\$T
    - Followed up with Monty abt the engr open house, am waiting for a response, woo
    - Quick random reminder to not tell people how many delegates we are sending to conferences, since that info is supposed to be not public
- Discussion Points



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#### VP Corporate

- Yo sponsorship form
  - fill out literally any connections you have
- Ess canva
  - for graphics coordinators, upload previous poster files to canva
- Discussion Points

#### VP Finance

- Our account current has about \$60,000 in it, with clubs funding a big thing that will eat into it
- Please don't agree to pay people on the ESS's behalf without getting it approved first (obviously some stuff is pre-approved but that's like normal things, not fun new one offs)
- We're fine, but ngl I kinda want us to be careful with spending
  - student fees will be decreasing, need to stop relying on covid carryover
- Discussion Points
  - Makerspace and stuff, how much are we willing to put up for it? There was talk/request of \$15,000, as sorta an upper limit. This is a lot, but *probably* doable. However, a big question I have is how many student fees we will get with lower enrollment. A lower amount may be possible. I will not commit us to this without asking a few more times, this is all early planning

"Heyo Cord! I'm working on getting UVSS funding for a makerspace, and I just wanted to run a few questions by you. When I discussed this with Abdul, the idea that he floated was the ESS could match UVSS funding of around 15k, as well as work with the faculty to get the space needed and maybe some extra funding.

We had a semi-commitment of 15k from the former UVSS finops director, but then he resigned and Abdul pissed everyone off with his ultimatum, so it's now up in the air. Before I have another discussion with our new finops director, I was wondering if you could give a more concrete idea of what the ESS would be able to contribute (if y'all feel like it.) Abdul proposed matching the 15k, getting the space in ELW near Petch (the one currently under renovation), and leaving the makerspace in the hands of the ESS, with some provision of continuing financial support from the UVSS. Is this doable on behalf of the ESS? Maybe we can meet sometime to figure out what would work providing it works with you" - Julien Edwards UVSS DAL

-Main Points:



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- referendum: ask for increase in student fees to pay for it over a period of time (toll bridge theory), similar idea was suggested with boiler room
- students dont want their fees to go up, especially if they dont think they will make use of it
- determine whos ownership the makerspace will fall under, ESS or UVSS
- additionally, this 15k is just an estimate and details must be figured out before commitment
- potentially sponsors (need advertising in the space), faculty, or UVSS
- makerspace more important than the branding of it (Canadian Petroleum Alliance Makerspace), additionally must check if the demand is actually there
- potentially campaign to try and get students to make a referendum for ESS
- however, running a makerspace requires alot of work (VP Maker position)
- potentially make a coop position for the director of the makerspace
- issue: makerspace can require alot of training to be safe
- more details should be in supplementary meetings
- for now: what role fits best with it?
  - VP Corporate → “Professional Outreach” and has comparatively lighter duties compared to other positions
- RESPONSE: We talked about it, lets meet and discuss details further

#### VP Student-Life

- Ordered slashers
  - like the ones at agmr
- Ordered a patch, more to come
- Working on bucket hats but they be \$\$\$\$
- Getting hype for EEE
- Gonna start a form for the next jacket order
  - need to make promotional images
- Gonna work with Viktor to get Joe and Josh going on the newsletter if they're still interested
- Discussion Points
  - next sweater order: black with orange logo and orange baby blue, potentially light pink
  - idea: UVic ECS instead of UVic Engineering and Computer Science (avoid having small font)

#### Director of Services (Under Student Life)

- ESS store cost & revenue analysis and audit (Someone should audit me)
  -  2022-10-18 DoS Margin Analysis (I want to change prices)
    - Created with a large assumption



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- Discussion
  - Do we want to subsidise items in the store or be net zero or net positive?
  - Can we scale up the amount of food bought?

Net 0 / subsidised / profit selling?

-profit or net 0 is best

Should we upscale supply?

-if we scale further, we may attract the attention of UVic (regarding food service), maintain levels, keep in mind that we are not a restaurant.

-take actions to ensure that we are making profits on things

First-Year Representative

- - Discussion Points
    -

UVEC

-first meeting was today, if you know anyone interested in volunteering then let Kelvin know

-when sending emails try to use your uvic email

-signature format: copy jessicas template or use the one in the drive

#### 4. New Business

#### 5. Other Business

BIRT \_\_\_\_\_

Mover:

Seconder:

Result:

#### 6. Adjournment

With no further business, the meeting was adjourned at 8:18pm.

#### Next Meeting

The next ESS Council Meeting will take place on October 26th, 2022.