



UVic ESS Council Weekly Meeting  
 November 23rd 2022  
 ESS Office and Google Hangouts

Council Members not in attendance:

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**Territory Acknowledgment**

We acknowledge with respect the Lekwungen-speaking peoples on whose traditional territory the university stands and the Songhees, Esquimalt and WSÁNEĆ peoples whose historical relationships with the land continue to this day.

**1. Call to order**

This meeting was called to order at 7:02pm , with Jessica as the chair and Aura as the secretary.

**2. Adoption of the agenda and approval of previous minutes**

BIRT the agenda be approved for the November 16th meeting, as shown.  
 BIFRT the minutes be approved for the November 23rd meeting, as circulated.

Mover: Jessica

Secunder: Eila

Result: Passed

**3. Updates from the Council Members**

VP Communication

- Website updates:
  - Huge thanks to Samyukhta for providing updated and more comprehensive blurbs for the council page, the website has now been updated with these new blurbs along with some small fixes to the titles of roles
- TODO items:
  - Rework the Tutoring page to use the Divi system so that the formatting looks nicer and it’s easier to make changes
  - Add photos of our events to various event pages to make them look a bit less hollow (Thanks to Samyukhta for reminding me about this, will get it done in the coming week)
- Discussion Points
  - website documents are not frequently updated frequently, (budgets, SGM, weekly meetings)

First-Year Representative

- Too late to do moustache plan, however can do a movie night “without food” in a lecture hall on one of the final days of semester
- Discussion Points
  -

FINGER RULES



New Topic



Direct Response



Point of Clarification



Hangloose



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#### VP Corporate

- More coffee!!
- Discussion Points
  -

#### President

- Discord updates?
- Cinkant policy below
- Cinkant committee
  - Email has been sent out
- E-day meeting (Me, Jasper, Aaron, Samyukhta)
  - soon
- Sent email about CSCU room
- Formal Night! Dec 9
  - tickets on sale now!
- Email sent to OSL and RO
  - Still would like to meet to plan for next year
- To do
  - Book meeting with Mina
  - Follow up on merger
    - with compsci students
  - WEC email reminder
  - Patches!?
  - Yearbook committee
  - Respond to CFES form about enrollment
  - Events calendar
- Discussion Points
  -

#### VP Events

- Formal Night soon!
  - Tickets are being sold
- I was sick all of last week
  - Have a lot on my plate rn
    - uvec coming up soon!
    - schedule for next semester events coming up
- Discussion Points
  -



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VP Internal

- Discipline reps
  - Emailed elec and ceng student list re finding rep
  - Have not heard from bme or cive reps re meeting :(
- Peer tutoring
  - Emailed general student list re becoming a tutor on our site
    - Already had a few responses - viktor is adding them to the site (thank u!!!)
  - Have asked students currently listed if they want to stay or be removed
  - Any ideas for different ways to format/organize? (sample profile shown below for reference)
  - People aren't in any order, should we order them?
    - was originally alphabetical
    - sorting for course could be easier (?)
    - options for sort filtering to better find tutors (price, course, name)
  - Just looking for feedback :)

<https://onlineacademiccommunity.uvic.ca/ess/online-tutoring/>

Justin Bishop



My name is Justin Bishop and I am a 3rd year mechanical engineering student. I enjoy teaching and breaking down complex concepts into analogies and plain language. I can also certainly relate to struggling students in 1st and 2nd year courses so I think I have a lot of helpful tips and advice to offer. Please reach out if you are seeking help, and I would be happy to talk with you and assist as best as I can.

Courses to help with	Year	Hourly Rate (\$)	Email
MATH 100, MATH 101, MATH 110, MATH 200, ENGR 141, MECH 220 & MECH 242	3rd-Year Mechanical	25	j-bishop@telus.net

- Cake for after the last first year final (Phys 110 - monday december 19, 9-12)
  - Not totally sure if this is my role but i think so bc last year alex told me normally vpi does it and i am the most involved with the first years :)
  - How much money can i have , can i just take from first year engagement budget and communicate w jasper and fyc
  - ... do i just ask someone to get big cakes from costco?



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- Are we allowed to just go into mckinnon building and set up a table outside the gym?
- Generally how does it usually work? It was not done when i was in first year and webwork crashed (we dont talk about it) so i have never seen it put on before...
  - previously: had a table in the lobby (needed some permission)
  - use the banner "congrats on finishing first semester"
  - need to figure out cake numbers - 480 students currently registered
  - also what about cal? (smaller cake or some of the larger cake)
  - cal has variable exam time and has multiple exam times
  - can check with cal office for numbers and location (email general email or go to office)
- Thinking ahead here just so I know best how to organize/prepare myself and everyone...
  - I will be in calgary on co-op from jan to april. What that affects:
    - Faculty meetings: someone else will have to attend on my behalf :( (so sorry everyone)
    - Discipline panel for first years - i can still get people organized, could someone else put it on?
      - can pull from multiple years
- Discussion Points
  -

#### VP Student-Life

- Ordered jackets
- Patches hopefully arrive soon
  - all clubs picked up their funding cheques
- Discussion Points
  -

#### VP Finance

- Idk cheques were written.
- Student fees should be coming soonish. Which will be nice, refill the coffers a bit
  - email came today
- My phone bricked itself so that's fuuunnnnnnnnnnnn  
:({
- When do I need to do the budget up by again? For the next SGM since we need to get it done in advance and all that
  - mandated to send it out with the email about second SGM, start budget after events calendar - aim to be finished ~10 days before meeting
- Discussion Points
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### Equity Officer

- Website!
  - Updated role descriptions
  - Main idea is to make the website as informative yet generic as possible (since people don't access it much) to reduce how often and how much it needs to be updated
  - Website accessed by industry/sponsors
    - Thanks Viktor for making these changes!
- Tech workshops for first years
  - will be getting more detailed info soon
- EDI survey sent out
  - good number of responses (record even!)
- Does someone wanna help MC at the NDRAVAW event
  - (National Day for Remembrance Against Violence Against Women)
  - will get back with details
- Linktree transferred to comms!
  - can send login info
- Make CDE feedback form
- CDE recap/feedback
  - 25 Toba loves Viktor patches from Avery - not sure what payment looks like
    - \$4 per \$3.75?
  - 3 slashers, 2 Viktor patches & 1 scarf traded for Viktor (still w/ Toba) - Avery to pay for scarf & we need to provide 3 more slashers as 6 was the deal
  - I accidentally left the patches we didn't trade; someone from Quebec has it and will return them at CELC - sorry, I had just realised a bunch of \$ was missing from my wallet and was stressed!
  - Lots of great sessions & things learned, also had some good discussions w/ delegates
  - Sustainability was not a big theme of the conference (as expected) but it did tend to come up naturally during some sessions - consider incorporating as an aspect of this role
    - we can do more for sustainability, should incorporate into this role - need actionable items
  - I was intending to do some instagram updates during the conference itself but was too busy, so perhaps a post-conference update? - waiting on photos
  - The head delegate/point of contact should be someone attending the conference especially if there's someone who is on council or somewhat experienced w/ the ess
    - Reduces stress for VPX and makes communication smoother
  - overall, need further definition of head delegate in policy to avoid further confusion
  - vpx and equity officer can handle event planning in tandem



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- Discussion Points
  - need more patches

#### VP External

- Viktor ransom
  - They get 6 slashers and 2 viktor patches and buy two scarves
  - I need to mail three slashers and 1 scarf to Toba
  - \$60 of merch stuck in quebec????
- CELC
  - Meeting is being planned
- CDE happened!!!
  - Wooo
  - See Equity Officer's section
- UVEC
  - Happening this weekend!!!
    - signup deadline: night before (but dont do last minute)
    - will send 2 teams per category to wec
    - 3-4 people per category
- Christmas Cards
  - We have the photos, they should be printed at some point and mailed out
    - printed and ready to mail
- Discord Server
  - I have started work on the discord server because i wanted to get it started asap
  - The team is me, VP Comms, Equity Officer, Director IT, and the Secretary
    - We tried to get a diverse group of people so that the discord server fits the needs of everybody
      - if you want to be on the team let me know
      - hypothetically vp comms would be owner, but can change
- CSE
  - Got an email from Duncan about CSE fees increasing possibly
  - CSE has asked the BOD to increase their delegate fee from \$230 to \$300 for the following reasons:
    - Providing 4 days of content (instead of 3)
      - No school days would be missed because this would be over reading break and by ending Sunday afternoon folks can fly home for Monday classes



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- PST and flying times would make a 3-day conference equivalent to ~48 hours (aka a VERY short event) and students may miss some Monday classes due to flying out late Sunday night or Monday morning
- Many flight times to/from vancouver would require an additional night of hotel if the event was 3 days
  - Would provide schools with more flexible flying hours (not relevant to us since CSE is at UBC Vancouver)
- They are open to \$280 fees as well
- Will this impact our ability to send delegates?
  - I dont think we have budgeted CSE yet since it is in the spring and not in the fall -it will not affect us, if the fee increase is permanent it could though
- Will \$280 per delegate be a meaningful difference from \$300?
- Do we have any other concerns about this?
- Other
  - WESST November AC meeting coming up, is there anything you guys want brought up?
- Discussion Points
  -

Secretary

- Fill out this meeting minute format survey! (or else)  
[The Coolest Link Possible](#)

#### 4. New Business

#### 5. Other Business

BIRT the Cinkant Policy be updated to the following.

- Old Policy:  
<https://drive.google.com/file/d/0BzSgtoqEldhZUTNoUm1UVFNuZVE/view?resourcekey=0-F3feisPY90OhFqqJ76guSg>
- Policy Updates:  
<https://docs.google.com/document/d/1f65PhD6KTwGNUzGNHbAYxEf0y0LyfBmCOV4yZpzYksk/e/dit>
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Mover: Jessica Hubbs

Seconder: Eila

Result: Passed



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## **6. Adjournment**

With no further business, the meeting was adjourned at 8:12pm.

## **Next Meeting**

The next ESS Council Meeting will take place on November 30th .