UVic ESS Council Weekly Meeting
Jan 25, 2022
ESS Office and Google Hangouts

Council Members not in attendance:
●

Territory Acknowledgment

We acknowledge and respect the ləkʷəŋən peoples on whose traditional territory the university stands and the Songhees, Esquimalt and WSÁNEĆ peoples whose historical relationships with the land continue to this day.

FINGER RULES

New Topic

Direct Response

Point of Clarification

Hangloose

1. **Call to order**
This meeting was called to order at 6:40pm, with Jessica Hubbbbbbbs as the chair and Sam Morrow as the secretary.

2. **Adoption of the agenda and approval of previous minutes**
BIRT the agenda be approved for the Jan 18th meeting, as shown.
BIFRT the minutes be approved for the Jan. 25th meeting, as circulated.
Mover: Jessica Hubbs   Seconder: Russell   Result: Passed

3. **Presentations & Private Members' Business**
   - Sam Morrow
     - The Pilk Drinking
       - Not bad, very bland. Overall 5/10

4. **Updates from the Council Members**

President
   - Office hours schedule
   - EGBC Meetings
     - Avni is going to start going to egbc meetings for jeremy since he cant go to those this term
   - Cinkant
     - Allocated funding last week. Just need to send out emails to all clubs saying how much money they all got
   - Food day?
     - Do we still wanna do that this week or push to next week?
       - Russell does not have the bandwidth for this
       - A schedule has been made, we just need peeps to setup and ~2 people to be there. We just need to book the space and get it ready and scuh
       - Before we use the barbecue we need to fix it considering there was a fire on top of the propane tank
         - [everybody gasps]

- - - So let's use the hot plate!
    - Originally thinking hot dogs or maybe pancakes?
  - Kali will be available after 1:30 friday
  - Thursday or friday or both?
    - Friday
    - When should we hold it? Lunchtime?
      - Lunch will be busier
  - An excel has been made for people to start signing up
- - Do we have a tent?
  - We do have a thing that we stand under and put things under
    - (ok but is that not a tent??)
    - Abdul thinks it might be downstairs but it also might be in carsa
- Mail
  - Does anybody know how to get in touch with isaac and tyler (old ess people)
- Discussion Points
  -

Equity Officer
- Done:
  - Sent out a bunch of emails
    - Focus group
    - UVic Ed workshops - at least one person who got the email is going, yay
    - EDI training - Tonight at 7:30!
  - Had EDI Committee meeting last night
    - Discussed the scavenger hunt event, suggestions:
      - Double check that everyone can get to the places
      - IF in teams, stick together!
        - Use a google form
        - Example, take a pic in the ESS lounge
          - This also works as a way to get people to know about the ESS!
      - Prize? Time requirement?
        - Maybe a winner for coolest photo, fastest, etc.
        - Giving participation prizes
        - Perhaps also giving out patches as a prize
        - Maybe also a pun for a prize (creativity prize?)
      - Suggestion: the ecole polytechnique plaque (just downstairs)

- ○ People generally agree that this is something that we should make known (not via a picture though)
    - Ie, what is something that it says on the plaque?
  - ○ Maybe not do it if the tone is comedic and in fun.
    - Also first years bad, do not trust them with this

- Goals:
  - ○ Incident report forms - This is our highest priority right now
    - CFES VP Advocacy to get access the report forms from past conferences
    - Should be done in the next week or two
    - We were thinking of doing a google form as well as providing a template they can just fill out and email to the equity officer - any security concerns with google forms??
      - UVic does not support using google forms, but there is a surveymonkey thing that students can use. Abdul will link this
    - Confidentiality - was thinking of asking them to, and providing an example of, anonymizing the identity of anyone else involved in the incident until it is discussed face to face with them if this is something they want to do
      - Jessica does not know if it would be bad to have their name in writing
      - Abdul thinks making it confidential is good for making it not public, but making it anonymous could make it more difficult to effectively act on this.
    - Talked about EDI training
      - Reaching out to ECS discord mods and seeing if they are open to develop their own EDI training system for mods
      - Training as part of first year orientation?
      - Mandatory EDI training for *anyone* with office hours, even if they are just volunteers rather than exec or council members
        - ○ Should we change EDI training to bystander training? Or both?
          - UVic does cover some bystander training, and there is a lack of EDI training.
        - ○ We would need to figure out an order of operations since planning office hours is already kind of difficult
      - EDI discussion at meetings before events with form to fill out to be reviewed by equity officer
        - ○ Sometimes it is difficult to get volunteers so making it more accessible is necessary
        - ○ Make sure it isnt repetitive

- ○ More like asking tailored questions about the event itself
  - ○ The goal is that this is not facilitated and that rather there are prompts to be discussed as a team with answers to be submitted to the equity officer
    - ■ This clarifies things a lot
    - ■ Can we add an accessibility checklist?
      - ● Yes
  - ○ Russell suggests adding a video presentation to roll through before things?
    - ■ Could be good, but the idea is that they have to actually form an answer and write it down to be reviewed
      - ● But we could make it work! Could also be good to have both a doc and a video. Maybe more engaging
- ● EDI quiz for those who miss the training to be reviewed by equity officer
- ● Discussion Points
  - ○

VP Communication
- ● Nothing major
  - ○ Guys look hes in person
  - ○ Mostly small things like updating the tutoring page, updating signal boost (channel on discord), updating the file for the UVIC Engineering and Computer Science logo, etc.
  - ○ Related to sweaters - Jessica got some feedback since people didnt want "Engineering and computer science". Maybe "ECS" instead? Also some people wanted the old logo
    - ■ Everybody in council gets defensive about removing "Engineering and Computer science", and promptly dismisses the opinion while all constantly agreeing with each other.
      - ● If you want a visualization, imagine a stereotypical discussion engineers have about how great engineering is
- ● Discussion Points
  - ○

VP Events
- ● Need to meet with order of Pi group
  - ○ Order of pi website is still in russell's name
- ● Discussion Points
  - ○

VP Internal
- First year panel
    - The faculty got back to me having a meeting on 26th about it
    - I gave them the dates of Feb 16 and march 2nd to them
- Peer tutoring
    - (People are still using it!!!!)
    - Thanks Viktor :)
- Student reps
    - Waiting on civil department
    - BME department got back to me they don't have one, in the process of asking ppl
    - possibly found ECE rep
        - Make sure this is the ESS one and not the one ran by the admin
- Discussion Points
    -

VP External
- Well, this has been a fun week.
- SAGM
    - ⅔ motions on the agenda
    - $300k+ being maybe mismanaged allegedly
        - Cant put the motion on because they illegally spent the money, which they admitted very publically
    - More in camera
        - Including support from external partners ;)
- CSE coming up. There is a delegate fee but it is small
    - Maybe like 20 bucks?
    - Will make a selection committee
- WEC happened
    - 1 UVic team won, congrats Jordan and Kyle
        - Tell kyle to give russell back his costco membership
            - [everybody laughs]
    - Jordan you are being voluntold to be head delegate
    - CEC might be in person but do not bet on it
        - They said book refundable flights
            - Using the points from CELC!!!!! (sadness)
        - Jordan and abdul will figure out how to book flights

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- Discussion Points

VP Corporate
- Not a lot, hope you are all well.
    - Nobody says they hope he is well back :(
- Discussion Points
    - What is the ess outreach email - Avni needs it
        - We do not have one
        - We can either use clubs coordinator or her personal one

VP Finance

- Bank Account
    - Depositing hella cash soon
        - Should be close to 10 grand
    - Will inquire about removing Alex as signing authority
- Cheques starting to go out for WEC Reimbursements
    - Will be withholding cheques for those that got refunds until their balance is transferred to me
    - People that didn't get refunds will get cheques rn
- EM 2020 Seed Fund Return
    - Soon™
    - Will likely be $250 less that we paid them ($2750 vs $3000) due to non-refundable deposit they couldn't get back
        - Tim is (probably) not trying to steal from us
- Discussion Points
    - Have to arrive a day early for CEC, thoughts on ess paying for accommodation?
    - Lettuce club
        - 🥬
    - Expense review:
        - $1012.70 - ZAP Copy Invoice

VP Student-Life
- Updates
    - Pushed along the office renos
        - Would like to place that order tonight or tomorrow
            - The cheque can be cut tonight
    - Setup Clubs funding and clubs meeting with Avni

  - ○ Uploaded 234 exams
    - ■ Sheeeeeeesh
  - ○ Setup a shopping list so that we don`t have problems every time we have a new dir services
- ● Goals for the week
  - ○ Send emails about lockers
    - ■ You NEED a lock on the locker before a name is written on it
  - ○ Run a successful clubs meeting
  - ○ Make plans for clubs day
  - ○ Make the merch order (that`s a stretch goal)
    - ■ Are jackets included?
      - ● Will be pushed along next week
      - ● Maybe jacket signup at food day
        - ○ Jessica gives a lovely visualization of what this advertising will look like
- ● Discussion Points
  - ○

First-Year Representative
- ● Had first year council meeting yesterday
  - ○ Started coming up with questions/prompts for the scavenger hunt
    - ■ We are making a google form and people can answer questions and submit photos of them completing the tasks
    - ■ We are thinking to have it open for a week ish to give people
  - ○ Loosely talked about other events we want to run in the semester
- ● Discussion Points
  - ○

5. **New Business**

Goal: To ensure all UVEC teams compete with even access to resources

Whereas: Teams can gain an undue advantage by working in areas with resources that are not available to the general student body

BIRT that *Policy Manual Sub-Section 12.2.1: General Rules* be amended to read:

General rules include any rules or regulations that apply to a UVEC as a whole. All competitors are subject to the general UVEC rules. General rules for a UVEC include:

a) No competitor may compete in both summer and fall UVEC in the same calendar year,

…

h) Teams must work within ELW/ECS for the duration of their competition, and not work in any restricted access rooms.

Mover: Jordan   Seconder:Abdul   Result: Passed Unanimously!

6. Other Business

BIRT the meeting take a recess of 30mins to 1hour for EDI training
Mover: Jessica   Seconder: Russell   Result: Passed

BIRT the meeting goes into an in-camera session
Mover: Abdul   Seconder: Result:

7. Adjournment
With no further business, the meeting was adjourned at 9:00.

Next Meeting
The next ESS Council Meeting will take place on Feb 1.