



USE OF FUNDS:

Eligible expenses include:

- Salaries (*see below for details*)
- Supplies and services
- Meeting costs (venue rental, etc.)
- Travel/parking
- Honoraria/gifting/feasting

Ineligible expenses include: office rental, monthly telephone rental, internet, equipment (*e.g., computers, laptops, computer software*).

Those eligible for salary/wage support, as long as they are not listed as Principal Applicant, include:

- Students
- Community KSM Assistants

Those not eligible for salary/ wage support:

- Anyone who holds a position as a faculty member in a Canadian post-secondary institution;
- Anyone based outside of Canada and not connected to an eligible institution. Please see CIHR's Eligible Institutions List (<https://cihr-irsc.gc.ca/e/36374.html>) if you are unsure if you or a team member qualify.

KSM GRANT BUDGET EXAMPLES

Description	Amount	Justification
Salaries		
KSM Assistant (RA)	\$1800	We will hire a RA (<i>10hr/month x 6 months @ \$30/hr</i>). They will provide note-taking services, support administration tasks and draft the community written report.
Artist	\$1300	We will commission an ICCO-based artist to create the arts-based product (e.g., blanket)
Supplies and Services		
Final Report printing	\$250	We will print a final community report about the KSM project and its arts-based product for distribution to ICCO members who could not attend the knowledge sharing event and/or do not have access to a computer. We estimate this to be approximately 25 ICCO members. (<i>\$10/copy x 25 members = \$250</i>)
Meeting costs		
Hospitality	\$140	COVID-19 restrictions permitting, we will hold monthly Advisory Committee meetings (for 6 months; n=5 people), to discuss preparation, progress and dissemination. We will provide refreshments at each meeting (e.g., coffee/tea, cold drinks, healthy snacks) (<i>\$23 per meeting x6 meetings = 140.00</i>)
Venue	\$1250	Venue to host the knowledge sharing event (e.g., community hall – <i>in-kind contribution</i>) and catering (<i>lunch for 50 people @ \$25 per person = \$1250</i>).
Travel/parking		
Mileage	\$60	We will cover the cost of mileage for the two Elders who provided guidance to attend the knowledge sharing event. (<i>2 @ \$30 = 60</i>)
Honoraria		
Elders	\$200	We will engage two Elders to guide the KSM project. We will ask them to attend the first Advisory Committee meeting. Each Elder will receive a \$100 honorarium. (<i>2 x \$100 = 200</i>)
Total Funds Requested	\$5,000.00	