

Agenda PEA UVic Chapter Executive Meeting
Wednesday 07 Feb 2024
11:30pm-1:00pm

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We acknowledge and respect the ləkʷəŋən peoples on whose unceded territory the University of Victoria is situated and take to heart our role in working toward reconciliation. We appreciate the generosity of the Songhees, Esquimalt and WSÁNEĆ peoples and acknowledge their historical and continued relationships with the land.

Minutes will be taken by: Sam Montgomery, LRO

Attendance: Cliff Haman, Sandra Guerreiro, John Foxgord, Ori Granot, Melissa Doyle, Victoria Li, Ash Senini, Sam Montgomery

1. Approve the draft agenda M/S/C
2. Approve minutes from previous meeting M/S/C
3. Chair's remarks
 - 3.1. Update from meeting with IACE – hope to set up quarterly meetings
 - 3.1.1. Put out a call for Indigenous Members to attend
 - 3.2. PEA EDI Survey Results are in
 - 3.2.1. Review and collect questions
 - 3.2.2. Help define our own survey questions
 - 3.3. Spreadsheet from Strat Planning
 - 3.3.1. Use in Gmail
 - 3.4. Pursuing book-off for Chapter Chair position
 - 3.4.1. KF, CH, and SM will meet with Scott and Vanessa
4. Labour Relations Officer (Montgomery)
 - 4.1. JEP Next steps
 - 4.1.1. Meetings in February to finalize the plan and then more training
 - 4.2. Discrimination and Harassment Policy changes
 - 4.3. VDLC Education Events: WorkSafe Changes (April 25th)
5. Equity / Diversity / Inclusion
 - 5.1. Accessibility Committee follow-up
6. Association Executive (Foxgord/TBD/TBD)
7. Current Business
 - 7.1. ME Request – approve or deny?
 - 7.1.1. Sam will flag the troubling trend given budgetary pressures
 - 7.2. Donation Request – Vancouver Island Library Staff Conference (VILSC) 2024 (see separate letter)
 - 7.2.1. No motion to donate
 - 7.3. Hardship Fund - Revised TOR – for approval
 - 7.3.1. Motion to implement (voted down until we have more internal capacity)
 - 7.4. Term Employee Professional Development Bursary – TOR for approval
 - 7.4.1. Tabled for the time being
 - 7.5. Convention Delegates – 22 without PEA Exec members
 - 7.5.1. Cliff will book set of meetings with delegates to develop and review resolutions
 - 7.6. Health Spending Account (HSA): Update from meeting with Benefits Office.
 - 7.6.1. Invite Sandra G to meeting
 - 7.7. Town Hall: Propose Feb 21st at noon – coffee talk that week too
 - 7.7.1. Survey same week: Cliff, Sanda, Sam, and Kristen and Jordana will put together
 - 7.7.2. Action Item: Request a PEA Meeting with VPFO and VPAC
 - 7.8. Know and love CA – schedule next one – maybe March?
 - 7.9. Faculty of Health - Senate Meeting Feb 9th - who can attend?
8. Reports
 - 8.1. Treasurer (Foxgord)
 - 8.2. Bargaining Committee (Guerreiro)
 - 8.3. Local Representatives (Senini)
 - 8.3.1. Next meeting: March 12th
 - 8.4. Seminars (Lecours)
 - 8.5. Appointments (Doyle)
 - 8.6. Website (Haman)
9. Joint Committees
 - 9.1. Association/University Committee (Haman/Ficke/Guerreiro)
 - 9.2. Benefits Committee (Doyle/Granot)
 - 9.3. Joint Job Evaluation Committee (Ficke)
 - 9.4. Job Evaluation Appeals Committee (Granot)
 - 9.5. Campus Planning Committee (TBD)

- 9.6. Central Pro-D (Thompson/Nichol)
- 9.7. Safety Committee (Granot)
- 9.8. Parking Committee (Granot)
10. Business Arising
11. Adjournment