

PEA UVIC CHAPTER - YEAR 2018 AGM

TREASURER'S REPORT

During the 2017/2018 year the job of Treasurer has involved the usual tasks of writing cheques, signing invoices for seven luncheons including last year's AGM, and organizing the summer pond party as well as keeping an eye on the FAST account to make sure that there were enough funds for the UVic Chapter to pay for these events.

A budget was discussed and approved at the Executive meeting on 9 May 2018. The budget may be seen at the Chapter website at: <https://onlineacademiccommunity.uvic.ca/PEA/category/budgets/>

The application for the annual grant from the Association was prepared and submitted in February 19 2018. The application was successful and the grant of \$13,276.83 was deposited in the Coast Capital account on 30 May 2018. This was an increase of \$1173.23 compared to the previous.

As usual, our largest single item was for one of the social events, the very successful 'Pond Party' held at the University Club on 28 June 2018. The total cost was \$4,311.54 plus \$180 for 6 door prizes.

In December 2017 we made our usual donation to the Mustard Seed Food Bank which distributes to food banks in Victoria. The donation was \$972 based on one dollar per member, the same rate as last year. We also made a donation on 27 July 2018 to sponsor a hole at the Vikes Golf Classic.

The Local Reps met three times this year on 27 March, 2018, 4 July 2018 and 22 October 2018 at which meetings information was exchanged on labour relations across the campus. The lunches for the meeting cost a total of \$445.73.

Three lunch seminars were held to help members become familiar with changes to the Parental Leave, to learn more about Personal Cyber Security, and to gain General bargaining information. The meetings were held on 21 February, 4 June, and 10 July 2018 respectively. The lunches cost a total of \$1122.99. There was also an Executive lunch held 26 June 2018 to discuss the Bargaining Committee, this was a cost of \$76.65.

The Executive held a one-day retreat on 14 June 2018 at the Association offices downtown at which a detailed action plan for the next year was worked out. Lunch was held at Il Terrazzo for a total cost of \$214.47 including the gratuity.

The Chapter AGM, held on Thursday, 9 November 2017 in the Arbutus/Queenswood Room, was well attended. A luncheon for 70 members was provided at a total cost of \$1188.78.

There were no large capital expenditures during this financial year.

The details of the income and expenditure are presented below showing that the UVic PEA Chapter overall financial position (bank balance plus FAST balance plus cash) at 31 October 2018 was a positive amount of \$13904.54 \$17328.72 after six cheques were written for a total of \$11913.12. This compares with a positive amount of \$13904.54 at the same time last year after six cheques were written for a total of \$7126.81.

Any member wishing to view the accounts in more detail is welcome to do so in my office at a mutually convenient time.

Respectfully submitted
David Sanderson
Treasurer, UVic Chapter of the P.E.A.

Coast Capital Savings Account (1 November 2017 through 31 October 2018)

	\$
Opening Balance at 01 November 2017	11500.26
Income	

Chapter expense allocation (39 May 2018)	13276.83
Interest to 31 October 2018	1.95

Total funds available from income plus opening balance	24779.04
Expenses (in terms of 6 cheques written.)	

Donation to the Vikes Golf Classic	(650.00)
Donation to the Mustard Seed Street Church Food Bank	(972.00)
Reimbursement for Executive lunch meeting	(76.65)
Reimbursement for Chapter Retreat	(214.47)
2 payments to UVic FAST account - \$5000 ea	(10000.00)
Examples of FAST payments: (4,311.54 Pond Party)	-----
(1188.78 AGM lunch & room)	-----
(117.60 Local Reps lunch)	-----
374.33 pizza lunch (Feb.) to review the CA with members	-----
Total of 6 cheques written	(11913.12)
Balance as shown on PEA bank stmt for 31 Oct. 2018	12865.92
Credit in the PEA UVic FAST account at 31 Oct. 2018	4432.40
Petty cash remaining at 31 October 2018	30.40

UVic PEA Chapter financial position at 31 Oct. 2018	17328.72
