

PEA UVIC CHAPTER - YEAR 2017 AGM

TREASURER'S REPORT

During the 2016/2017 year the job of Treasurer has involved the usual tasks of writing cheques, signing invoices for six luncheons including last year's AGM, and organizing the summer pond party as well as keeping an eye on the FAST account to make sure that there were enough funds for the UVic Chapter to pay for these events.

A budget was discussed and approved at the Executive meeting on 8 February 2017. The budget may be seen at the Chapter website at: <https://onlineacademiccommunity.uvic.ca/PEA/category/budgets/>

The application for the annual grant from the Association was prepared and submitted in February 15 2017. The application was successful and the grant of \$12103.60 was deposited in the Coast Capital account on 26 April 2017. This was an increase of \$665.02 compared to the previous.

As usual, our largest single item was for one of the social events, the very successful 'Pond Party' held at the University Club on 28 June 2017. The total cost was \$4,060.83 including \$180 for 6 door prizes and \$40 for gratuities for the bar staff.

In December 2016 we made our usual donation to the Mustard Seed Food Bank which distributes to food banks in Victoria. The donation was \$938 based on one dollar per member, the same rate as last year. We also made a donation on 11 November 2016 for the National Day of Remembrance and Action on Violence Against Women.

The Local Reps met three times this year on 9 March, 2017, 29 June 2017 and 25 October 2017 at which meetings information was exchanged on labour relations across the campus. The lunches for the meeting cost a total of \$361.09.

Two lunch meetings were held to help members become familiar with the Collective Agreement and to learn more about return to work and medical accommodations. The meetings were held on 23 February and 13 October 2017 respectively. The lunches cost a total of \$631.06. There was also an Executive lunch held 17 March 2017 to discuss important issues at the Association level, this was a cost of \$105.00.

The Executive held a one-day retreat on 16 June 2017 at the Association offices downtown at which a detailed action plan for the next year was worked out. As was last year, our main idea was to develop ways to increase member engagement. Lunch was held at Zambri's for a total cost of \$233.81 including the gratuity.

The Chapter AGM, held on Tuesday, 8 November 2016 in the Arbutus/Queenswood Room, was well attended. A luncheon for 70 members was provided at a total cost of \$1293.25 for the food AV equipment and taxes.

There were no large capital expenditures during this financial year.

The details of the income and expenditure are presented below showing that the UVic PEA Chapter overall financial position (bank balance plus FAST balance plus cash) at 31 October 2017 was a positive amount of \$13904.54 after four cheques were written for a total of \$7126.81. This compares with a positive amount of \$9726.43 at the same time last year after four cheques were written for a total of \$6,410.00.

Any member wishing to view the accounts in more detail is welcome to do so in my office at a mutually convenient time.

Respectfully submitted
 David Sanderson
 Treasurer, UVic Chapter of the P.E.A.

Coast Capital Savings Account (1 November 2016 through 31 October 2017)

	\$
Opening Balance at 01 November 2016	6521.25
Income	

Chapter expense allocation (26 Apr 2017)	12103.60
Interest to 31 October 2017	1.99

Total funds available from income plus opening balance	
Expenses (in terms of 6 cheques written.)	

Donation to the NDRAVAW	(250.00)
Donation to the Mustard Seed Street Church Food Bank	(938.00)
Petty cash (2 cheques: \$300 each)	(600.00)
Reimbursement for Executive lunch meeting	(105.00)
Reimbursement for Chapter Retreat	(233.81)
1 payments to UVic FAST account - \$5000	(5000.00)
Examples of FAST payments: (3840.83 Pond Party)	-----
(1078.61 AGM lunch & room)	-----
(117.60 Local Reps lunch)	-----
259.88 for pizza lunch (Feb.) to review the CA with members	-----
215.50 for AV rental for the AGM	-----
Total of 5 cheques written	(7126.81)
Balance as shown on PEA bank stmt for 31 Oct. 2017	11500.02
Credit in the PEA UVic FAST account at 31 Oct. 2017	2193.07
Petty cash remaining at 31 October 2017	211.45

UVic PEA Chapter financial position at 31 Oct. 2017	13904.54
