

PEA UVIC CHAPTER - YEAR 2016 AGM

TREASURER'S REPORT

During the 2015/2016 year the job of Treasurer has involved the usual tasks of writing cheques, signing invoices for four luncheons including last year's AGM, and organizing the summer pond party as well as keeping an eye on the FAST account to make sure that there were enough funds for the UVic Chapter to pay for these events.

A budget was discussed and approved at the Executive meeting on 7 April 2016. The budget may be seen at the Chapter website at: <https://onlineacademiccommunity.uvic.ca/PEA/category/budgets/>

The application for the annual grant from the Association was prepared and submitted in February 2 2016. The application was successful and the grant of \$11438.58 was deposited in the Coast Capital account on 6 April 2016. This was an increase of \$638.26 compared to the previous.

As usual, our largest single item was for one of the social events, the very successful 'Pond Party' held at the University Club on a beautiful summer day in late-June. The total cost was \$4,011.55 including \$180 for 6 door prizes and \$40 for gratuities for the bar staff.

In December 2015 we made our usual donation to the Mustard Seed Food Bank which distributes to food banks in Victoria. The donation was \$910, based on one dollar per member, the same rate as last year.

The Local Reps met once this year on 20 July 2016 at which meeting information was exchanged on labour relations across the campus. The lunches for the meeting cost a total of \$172.57.

Two lunch meetings were held to help members become familiar with the Collective Agreement and to learn more about our BCFED affiliation. The meetings were held on 18 February and 14 April 2016 respectively. The lunches cost a total of \$422.74.

The Executive held a one-day retreat on 23 June 2016 at the Association offices downtown at which a detailed action plan for the next year was worked out. As was last year, our main idea was to develop ways to increase member engagement. Lunch was held at Zambri's for a total cost of \$205 including the gratuity. Some of the main points of the action plan were to encourage and support local reps to connect with members in their building; to host social events that connect members; to modernize the Chapter website; to connect with new members and to continue the seminar program to help members become familiar with the Collective Agreement.

The Chapter AGM was held on Thursday, 12 November 2015 in the Arbutus/Queenswood Room with a smaller than expected attendance. A luncheon for 70 members was provided at a total cost of \$838.16 for the food, taxes and including \$160 for the room rental which was reimbursed, as usual, by the Provincial Association following a request by the Treasurer.

There were no large capital expenditures during this financial year.

The details of the income and expenditure are presented below showing that the UVic PEA Chapter overall financial position (bank balance plus FAST balance plus cash) at 31 October 2016 was a positive amount of \$9726.43 after four cheques were written for a total of \$6,410.00. This compares with a positive amount of \$5095.41 at the same time last year after ten cheques were written for a total of \$13,896.00.

Any member wishing to view the accounts in more detail is welcome to do so in my office at a mutually convenient time.

Respectfully submitted
David Sanderson
Treasurer, UVic Chapter of the P.E.A.

Pacific Coast Savings Account (1 November 2015 through 31 October 2016)

	\$
Opening Balance at 01 November 2015	1323.77
Income	

Chapter expense allocation (14 Feb 2015)	11438.58
Interest to 31 October 2016	0.84
Reimbursement for the room rental for the 2015 AGM	168.00

Total funds available from income plus opening balance	12931.19
Expenses (in terms of 4 cheques written.)	

Donation to the Mustard Seed Street Church Food Bank	(910.00)
Petty cash (1 cheques: \$300)	(300.00)
Donation to the Positive Space Network	(200.00)
1 payments to UVic FAST account - \$5000	(5000.00)

Examples of FAST payments: (3791.55 Pond Party)	-----
(838.16 AGM lunch & room)	-----
(172.57 Local Reps lunch)	-----
211.37 for pizza lunch (Feb.) to review the CA with members	-----
211.37 for pizza lunch (Apr.) to go over BCFED affiliation	-----

Total of 4 cheques written	(6410.00)
Balance as shown on PEA bank stmt for 31 Oct. 2016	6521.19
Credit in the PEA UVic FAST account at 31 Oct. 2016	3205.24
Petty cash remaining at 31 October 2016	106.25

UVic PEA Chapter financial position at 31 Oct. 2016	9832.68
