

PEA UVIC CHAPTER - YEAR 2015 AGM

TREASURER'S REPORT

During the 2014/2015 year the job of Treasurer has involved the usual tasks of writing cheques, signing invoices for seven luncheons including last year's AGM, and organizing the two social events as well as keeping an eye on the FAST account to make sure that there were enough funds for the UVic Chapter to pay for these events.

A budget was discussed and approved at the Executive meeting on 13 May 2015. The budget may be seen at the Chapter website at: <https://onlineacademiccommunity.uvic.ca/PEA/category/budgets/>

The application for the annual grant from the Association was prepared and submitted in late January 2015. The application was successful and the grant of \$10,800.32 was deposited in the Coast Capital account on 14 February 2015. This was a small decline of \$142 compared to the previous year likely caused by a slight decline in membership following the exclusion of some managers who were formerly members.

As usual, our largest single item was for one of the social events, the very successful 'Pond Party' held at the University Club on a beautiful summer day in mid-June. The total cost was \$4,111.23 including \$240 for 8 door prizes, \$40 for gratuities for the bar staff and \$200 for pianist Stephen Ogden who played a wide variety of music for us.

Our second largest single item was the annual 'February Blues Bash' held at the University Club on 26 February when we were all ready for a break at the middle of the term. The total cost was \$3,807.76 which covered the food for the members and guests, \$180 for 6 door prizes, \$50 in gratuities for the bar staff and \$200 for pianist Louise Hung who played so beautifully and added so much to the event. The turnout of about 70 to 80 members and guests at both events was as usual and everyone seemed to enjoy the relaxed mood of the socials. To help with getting the members to mix at each of the events we introduced a bingo game with questions about labour and social topics provided by our Labour Relations Officer, Melissa Moroz, which provided a lot of fun for the members who took part, and some extra prizes.

In December 2014 we made our usual donation to the Mustard Seed Food Bank which distributes to food banks in Victoria. The donation was \$931, based on one dollar per member, the same rate as last year.

The Local Reps met twice this year: on 02 April and 18 September 2015 at which meeting information was exchanged on labour relations across the campus. The lunches for the meetings cost a total of \$309.75.

Four lunch meetings were held to help members become familiar with the Collective Agreement. These were well attended and many questions were answered. The meetings were held on 19 November 2014, 13 February, 7 July and 28 September 2015. The lunches cost a total of \$845.48.

The Executive held a one-day retreat on 24 March 2015 at the Association offices downtown at which a detailed action plan for the next year was worked out. The main idea was to develop ways to increase member engagement. Lunch was held at Zambri's for a total cost of \$200 including the gratuity. Some of the main points of the action plan were to encourage and support local reps to connect with members in their building; to host social events that connect members; to modernize the Chapter website; to connect one-on-one with new members and to continue the seminar program to help members become familiar with the Collective Agreement.

The Chapter AGM was held on Friday, 14 November 2014 in the Arbutus/Queenswood Room with a smaller than expected attendance. A luncheon for 90 members was provided at a total cost of \$1,029.00 for the food, taxes and including \$160 for the room rental which was reimbursed, as usual, by the Provincial Association following a request by the Treasurer. We have reduced the food order for the 2015 AGM to be for 70 members.

There were no large capital expenditures during this financial year.

The details of the income and expenditure are presented below showing that the UVic PEA Chapter overall financial position (bank balance plus FAST balance plus cash) at 31 October 2015 was a positive amount of \$5095.41 after eleven cheques were written for a total of \$13,896.00. This compares with a positive amount of \$6,143.96 at the same time last year after ten cheques were written for a total of \$12,502.57.

Any member wishing to view the accounts in more detail is welcome to do so in my office at a mutually convenient time.

I would like to thank my colleagues on the Executive for their help with this job, especially during this busy bargaining year.

Respectfully submitted
 Vincent J. Connor
 Treasurer, UVic Chapter of the P.E.A.

Pacific Coast Savings Account (1 November 2014 through 31 October 2015)

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| | \$ |
| Opening Balance at 01 November 2014 | 4250.64 |
| Income | |
| ----- | |
| Chapter expense allocation (14 Feb 2015) | 10800.32 |
| Interest to 31 October 2015 | 0.82 |
| Reimbursement for the room rental for the 2014 AGM | 168.00 |
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| Total funds available from income plus opening balance | 15219.77 |
| Expenses (in terms of 11 cheques written.) | |
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| Donation to the Mustard Seed Street Church Food Bank | (931.00) |
| Petty cash (3 cheques: \$300, \$500 & \$300) | (1100.00) |

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| Deposit for the February Blues Bash | (200.00) |
| Fee for pianist at the February Blues bash | (200.00) |
| Fee for pianist at the Summer Pond Party | (200.00) |
| Reimbursement to John F. f 4 gift certs f retiring Execs | (265.00) |
| 3 payments to UVic FAST account - \$2500, \$6000 & \$2500 | (11000.00) |

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| Examples of FAST payments: (3377.76 Blues Bash) | ----- |
| 3631.23 Pond Party) | ----- |
| (1029.00 AGM lunch & room) | ----- |
| (150.94 Local Reps lunch) | ----- |
| (158.81 Local Reps lunch) | ----- |
| 211.37 for pizza lunch (Nov.) to review the CA with members | ---- |
| 211.37 for pizza lunch (Feb.) to review the CA with members | ---- |
| 211.37 for pizza lunch (Jul.) to review the CA with members | ---- |
| 211.37 for pizza lunch (Sep.) to review the CA with members | ---- |
| 0.78 for mail services postage charges Apr.-Oct. | ----- |

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| Total of 11 cheques written | (13896.00) |
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| Balance as shown on PEA bank stmt for 31 Oct. 2015 | 1323.77 |
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| Credit in the PEA UVic FAST account at 31 Oct. 2015 | 3430.26 |
| Petty cash remaining at 31 October 2015 | 341.38 |

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| UVic PEA Chapter financial position at 31 Oct. 2015 | 5095.41 |
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