

PEA UVIC CHAPTER - YEAR 2014 AGM

TREASURER'S REPORT

During the 2013/2014 year the job of Treasurer has involved the usual tasks of writing cheques, signing invoices for eight luncheons including last year's AGM, and the two social events as well as keeping an eye on the FAST account to make sure that there were enough funds for the UVic Chapter to pay for these events.

A budget was discussed and approved at the Executive meeting on 08 January 2014. The budget is included in the minutes for the meeting at: <https://onlineacademiccommunity.uvic.ca/PEA/2014/01/>

The application for the annual grant from the Association was prepared and submitted on 20 March 2014. The application was successful and the grant of \$10,942.48 was deposited in the Coast Capital account on 03 May 2014. This included a modest increase of \$628 compared to the previous year.

As usual, our largest single item was for one of the social events, the very successful 'Pond Party' held at the University Club on a beautiful summer day in June. The total cost was \$3,923 including \$180 for 6 door prizes, \$50 for gratuities for the bar staff and \$200 for pianist Phillip Hallman who really added a good feeling to the event.

Our second largest single item was the annual 'February Blues Bash' held at the University Club at the end of February when we were all ready for a break at the middle of the term. The total cost was \$3,643.59 which covered the hors d'oeuvres, one drink for about 70 members and guests, \$180 for 6 door prizes, \$40 in gratuities for the bar staff and \$200 for pianist Barry Tan who played a wide range of music that was so easy to listen to. The turnout of about 70 to 80 members and guests at both events was as usual and everyone seemed to enjoy the relaxed mood of the socials. We had a few children of members at this event and they seemed to enjoy themselves too, especially the food.

An unusual expenditure at the end of October 2014 was a one-time contribution of \$3,000 to cover a deficit in the graduate student portion of the P.E.A. Scholarship Fund that arose as a result of a distribution error by the Student Awards Office whereby undergraduate awards were over-awarded. The expenditure was made via a FAST debit transaction from our account to the graduate scholarship account.

In December 2013 we made our usual donation to the Mustard Seed Food Bank which distributes to food banks in Victoria. The donation was \$904, based on one dollar per member, the same rate as last year.

The Local Reps met just once this year on 24 January 2014 at which meeting information was exchanged on labour relations across the campus as well as a review of the prospects for the upcoming negotiations for a new Collective Agreement. The lunch for the meeting cost a total of \$170.63.

Speaking of the Collective Agreement, this being a bargaining year a series of seven lunch meetings were held from November through to mid-July to discuss with the Bargaining Committee the political climate for this year's negotiations, the approach to be taken, progress made and then two meetings for detailed discussions of the offers that were on the table. These were very well attended meetings, especially the last two, at which many questions were raised and answered to various levels of satisfaction.

In view of the amount of energy going into bargaining, the annual one-day retreat for the Chapter Executive was cancelled this year.

The Chapter AGM was held on Thursday, 14 November 2014 in the Arbutus/Queenswood Room with a smaller than usual attendance. A luncheon for 90 members was provided at a cost of \$869.00 for the food. The additional cost of \$160 for the rental of the room was reimbursed, as usual, by the Provincial Association.

There were no large capital expenditures during this financial year.

The details of the income and expenditure are presented below showing that the UVic PEA Chapter overall financial position (bank balance plus FAST balance plus cash) at 31 October 2014 was a positive amount of \$6,143.96 after cheques were written for a total of 12,502.57. This compares with a positive amount of \$8,240.77 at the same time last year after cheques were written for a total of \$11,055.16.

Any member wishing to view the accounts in more detail is welcome to do so in my office at a mutually convenient time.

I would like to thank my colleagues on the Executive for their help with this job, especially during this busy bargaining year.

Respectfully submitted
Vincent J. Connor
Treasurer, UVic Chapter of the P.E.A.

Pacific Coast Savings Account (1 November 2013 through 31 October 2014)

	\$
Opening Balance at 01 November 2013	2261.68
Income	

Chapter expense allocation (03 May 2014)	10942.48
Interest to 31 October 2014	0.95
Reimbursement for the room rental for the 2013 AGM	160.00
Reimbursement for the room rental for pre-barg. meeting	130.00
Reimbursement for PST for the above two meetings	14.50
Reimbursement for 4 lunches to discuss bargaining	753.28
Reimbursement for lunch to discuss the package	1112.48
Reimbursement for lunch to discuss the package	1377.84

Total funds available from income plus opening balance	16753.21

Expenses (in terms of 10 cheques written and 1 authorized debit item.)

Donation to the Mustard Seed Street Church Food Bank	(904.00)
Petty cash (2 cheques: \$300 & \$300)	(600.00)
Deposit for the February Blues Bash	(200.00)
Fee for pianist at the February Blues bash	(200.00)
Deposit for the Summer Pond Party	(200.00)
Fee for pianist at the Summer Pond Party	(200.00)
Reimbursement to John F. for a gift for a retiring member	(80.00)
Pre-authorized debit to pay for a new batch of cheques	(118.57)
2 payments into the UVic FAST account - \$6000 + \$4000	(10000.00)

Examples of FAST payments: (3023.59 Blues Bash) -----

3293.00 Pond Party) -----

(1029.00 AGM lunch & room) -----

(349.13 lunch to discuss plans for bargaining with members) -----

(170.63 Local Reps lunch) -----

(4 * 188.32 = 753.28 for pizzas for 4 bargaining lunches) -----

(500: 20 * \$25 guest cards for Local Reps to use with members) -

1112.48 for lunch to discuss the package with members -----

1377.84 for lunch to discuss the package with members -----

3000.00 for 'MASTERS Fellowships -Grad Cdn' scholarship -----

7.55 for mail services postage charges Apr.-Oct. -----

Total of 10 cheques written and 1 debit item (12502.57)

Balance as shown on PEA bank stmt for 31 Oct. 2014 4250.64

Credit in the PEA UVic FAST account at 31 Oct. 2014 1639.09

Petty cash remaining at 31 October 2014 254.23

UVic PEA Chapter financial position at 31 Oct. 2014 6143.96