

PEA UVIC CHAPTER - YEAR 2013 AGM

TREASURER'S REPORT

During the 2012/2013 year the job of Treasurer has involved the usual tasks of writing cheques, signing invoices for luncheons including last year's AGM and for mail and phone charges as well as keeping an eye on the FAST account to make sure that there are enough funds for the UVic Chapter to pay for the various services it provides to its members.

A budget was discussed and approved at the Executive meeting on 09 January 2013. The budget is included in the 'chapter budgets' section of the Chapter website: <http://web.uvic.ca/uvicpea/>

The application for the annual grant from the Association was prepared and submitted on 4 April 2013. The application was successful and the grant of \$10,314.19 was deposited in the Coast Capital account on 23 May 2013. This included a very modest increase of \$70 compared to the previous year.

Again, our largest single item was for a social event, the very successful 'February Blues Bash' held at the University Club on a mild early spring day (27th). The cost was \$3,879.25 including \$180 for door prizes, \$40 for gratuities for the bar staff and \$200 for pianist Endy Zhou on whose playing so many members commented. Our second largest single item was the annual 'Pond Party' held at the University Club on a beautiful summer afternoon on 19 June 2013. The total cost was \$3,722.82 which covered hors d'oeuvres and 1 drink for about 80 members and guests. The cost also included \$180 for door prizes, \$50 in gratuities for the bar staff and \$200 for Endy Zhou, the recently-graduate UVic music student who adds so much to these social events. The turnout of about 80 members and guests at both events was good and we enjoyed the convivial company of our colleagues.

In December 2012 we made our usual donation to the Mustard Seed Food Bank which distributes to food banks in Victoria. The donation was \$850, based on one dollar per member, the same as last year.

Because this was not a bargaining year none of the usual meetings with members were held.

The Local Reps met on 23 January 2013 and again on 29 April 2013. As usual these were very useful meetings at which much information was exchanged on labour relations across the campus. At the second meeting the main item discussed was the proposed affiliation of the whole Association with the B.C. Federation Labour. The lunches for the two meetings cost a total of \$439.52.

The annual one-day retreat for the Chapter Executive was held in the Conference Room at the offices of the Association on Douglas Street on Friday, 14 June 2013. Most of the discussion was about how to engage our members more effectively and a plan of action was drawn-up. As usual, the Association did not charge for the use of the Conference Room. The chapter paid \$240 for the lunch at which Melissa (the Chapter

Labour Relations Officer) and Scott (the Association Executive) were present as guests The Chapter also paid \$65.16 for light refreshments during the morning and afternoon sessions.

The AGM was held on Wednesday, 07 November 2012 in the Arbutus/Queenswood Room and drew a very good attendance. A luncheon for 90 members was provided at a cost of \$839.88 for the food. The additional cost of \$160 for the rental of the room was reimbursed, as usual, by the Provincial Association. The cost was more expensive than last year because of a change in the UVic policy for HST which we are now charged - \$107.13 in this case.

There were no large capital expenditures during this financial year.

The details of the income and expenditure are presented below showing that the UVic PEA Chapter overall financial position (bank balance plus FAST balance plus cash) at 31 October 2013 was a positive amount of \$8,240.77 after cheques were written for a total of \$11,055.16. This compares with a positive balance of \$8,760.27 at the same time last year after cheques written for a total of \$10,473.76.

Any member wishing to view the accounts in more detail is welcome to do so in my office at a mutually convenient time.

I would like to thank my colleagues on the Executive for their help with this job.

Respectfully submitted
Vincent J. Connor
Treasurer, UVic Chapter of the P.E.A.

Pacific Coast Savings Account (1 November 2012 through 31 October 2013)

	\$
Opening Balance at 01 November 2012	2716.64
Income	

Chapter expense allocation (23 May 2013)	10314.19
Interest to 31 October 2013	1.01
Reimbursement for the room rental for the 2012 AGM	160.00
Reimbursement for the room rental of the Fireside Lounge 125.00 for the Pond Party in June 2012	

Total funds available from income plus opening balance	13316.84
Expenses (in terms of 11 cheques written)	

Donation to the Victoria Food Bank	(850.00)
Petty cash (2 cheques: \$430 & \$750)	(1180.00)
Refreshments at the Exec annual retreat	(65.16)
Deposit for the February Blues Bash	(200.00)
Fee for pianist at the February Blues bash	(200.00)
Deposit for the Pond Party	(200.00)

Fee for pianist at the Pond Party	(200.00)
Reimbursement to John F. for 2 gifts to retiring members	(160.00)
Payments into the UVic FAST account - \$5000 + \$3000	(8000.00)
Examples of FAST payments: (\$3259.25 Blues Bash)	-----
\$3092.82 Pond Party)	-----
(\$ 999.88 AGM lunch & room)	-----
(\$ 233.46 Local Reps lunch)	-----
(\$ 206.06 Local Reps lunch)	-----
(About \$100.00 for phone and mail charges)	-----
Total of 11 cheques written	(11055.16)
Balance as shown on PEA bank stmt for 31 Oct. 2013	2261.68
Credit in the PEA UVic FAST account at 31 Oct. 2013	5700.12
Petty cash remaining at 31 October 2013	278.97

UVic PEA Chapter financial position at 31 Oct. 2013	8240.77