

15 November 2004

PEA UVIC CHAPTER - YEAR 2004 AGM

TREASURER'S REPORT

During the 2003/2004 year the job of Treasurer has involved the usual tasks of cheque writing and the signing of invoices to enable the UVic Chapter to pay for the various services it provides to its members. A budget was prepared for discussion at the annual Executive retreat. Also, the application for the annual grant from the Association was prepared and submitted. The application was successful and the grant of \$5616.66 was deposited in the Coast Capital account on 04 June 2004.

Unusually, this year, our largest item was for Donations fo which we gave \$1400, including \$500 to the Greater Vancouver Food Bank Society which also distributes to foodbanks in Victoria. Again unusually, the cost of seminars was not one of our main items expenditure, being only \$561.50. Nevertheless, there were some great travel seminars at least one of which included food from the region.

One residual item from last year was the \$300 for musicians at last year's 'Fall-de-rol'. We did not have one this year owing to many other pressing events but we do plan to have a 'February Blues' event in 2005 and we urge as many members as possible to attend.

The Local Reps enjoyed luncheons in October 2003 and in March 2003 for a total cost of \$546.70. These were very useful opportunities for the Local Reps to exchange views on the workings of the PEA Collective Agreement across the campus.

The annual one-day retreat for the PEA executive was again held at the Oak Bay Beach Hotel at a cost of \$638.52 to the Chapter with the Provincial Executive of the PEA paying for the salary replacements. Several non-Executive members attended and, as usual, this proved to be a very useful opportunity to discuss in detail many aspects of Chapter business including job evaluation, union-building activities, ideas for seminars and the Chapter budget for 2004. The budget was published in the minutes of the Chapter Executive meeting held on 27 February 2004 which can be seen at the Chapter website along with the minutes of the other meetings. The website can be reached from the UVic homepage via the 'Admin & Services' tag.

There were no large capital expenditures during this financial year.

The details of the income and expenditure are presented on a separate page and the final statement shows that the UVic PEA Chapter financial position at 31 October 2004 was a positive balance of \$7753.27 after expenses OF \$5988.52. This compares with a positive balance of \$6185.37 at the same time last year.

Any member wishing to view the accounts in more detail is welcome to do so in my office at a mutually convenient time.

I would like to thank my colleagues on the Executive for their help with this job.

Respectfully submitted
Vincent J. Connor
Treasurer
UVic Chapter of the PEA

Pacific Coast Savings Account (1 November 2003 through 31 October 2004)

	\$
Opening Balance at 01 November 2003	6113.64
Income	

Chapter expense allocation (04 June 2004)	5616.66
Interest to 31 Oct 2004	3.33

Total funds available from income and opening balance	11733.63
Expenses	

Donations	(1400.00)
Seminars (cheques written; also see EASY, below)	(50.00)
October 2003 Social Event (rest from EASY last year)	(300.00)
Annual Executive retreat	(638.52)
Petty cash float	(600.00)
Payment of UVic EASY acct. (e.g.,)	(3000.00)
	(\$546 used for LR meetings,) -----
	(\$511 used for seminars,) -----
Total expenses	(5988.52)
Balance(as stated on PEA bank stmt for 31 Oct 2004)	5745.11
Credit in the PEA UVic EASY account at 31 Oct 2004	1716.00
Petty cash remaining at 31 October 2004	292.16

UVic PEA Chapter financial position at 31 October 2004	7753.27