

15 November 2002
PEA UVIC CHAPTER - YEAR 2002 AGM

TREASURER'S REPORT

During the 2001/2002 year the job of Treasurer has involved the usual tasks of cheque writing and the signing of invoices to enable the UVic Chapter to pay for the various services it provides to its members. A budget was prepared for discussion at the annual Executive retreat. Also, the application for the annual grant from the Association was prepared and submitted. The application was successful and the grant was deposited in the Coast Capital account in June 2002.

Our largest single item of expenditure was for the very successful 'February Blues' event at the University Club which cost \$725, including the cost of the musician, and had the largest attendance of any PEA event this year.

The next largest amount was for gifts to retiring members which came to \$495.25 and included gifts for members who retired last year but the expense was charged to our EASY account within the year of this report.

The Local reps enjoyed luncheons in December 2001 and in June 2002 for a cost of \$385.35.

Several well-attended seminars were held including a joint one with CUPE 4163 with speakers from York University. There was also a seminar on forms of representation and powers of attorney which members found to be very useful.

The annual one-day retreat for the PEA executive was held at the Oak Bay Beach Hotel at a cost of \$448 to the Chapter with the Provincial Executive of the PEA paying for the salary replacements. Again, several non-Executive members attended and, as usual, this proved to be a very useful opportunity to discuss in detail many aspects of Chapter business including job evaluation, union-building activities, ideas for seminars and the Chapter budget.

The budget was published in the minutes of the Chapter Executive meeting held on 22 March 2002 which can be seen at the Chapter website along with the minutes of the other meetings. The website can be reached from the UVic homepage via the 'Admin & Services' tag.

There were no large capital expenditures during this financial year.

The details of the income and expenditure are presented on a separate page and I will confine my verbal report to a statement that the UVic PEA Chapter financial position at 31 October 2002 was a positive balance of \$6821.72 after expenses of \$2607.49. This compares with a positive balance of \$5332.47 at the same time last year.

Any member wishing to view the accounts in more detail is welcome to do so in my office at a mutually convenient time.

I would like to thank my colleagues on the Executive for their help with this job. I am prepared to continue in this role for a fifth year, if this is acceptable to the members and to the Executive.

Respectfully submitted
Vincent J. Connor
Treasurer
UVic Chapter of the PEA

Pacific Coast Savings Account (1 November 2001 through 31 October 2002)

\$
Opening Balance at 01 November 2001 4655.38

Income

Chapter expense allocation (10 June 2002) 4373.52
Interest to 31 Oct 2002 2.35
Credit for returned member share (Berenice Wood) 5.00

Total 9036.25

Expenses

Debit for new member share (Bert Klatt) 5.00
Donations (100.00)
Seminars (cheques written; also see EASY, below) (204.15)
February social event (cheque; also see EASY, below) (150.00)
Annual Executive retreat (448.34)
Petty cash float (200.00)
Payment of UVic EASY acct. (e.g., \$495 used for gifts,) (1500.00)
(\$358 used for L R meeting,) -----
(\$100 used for seminars,) -----
(\$575 Feb social event,) -----
(\$113 AGM 2001.)) -----
Total expenses (2607.49)

Balance(as shown on PEA bank statement for 31 Oct 2002) 6428.76
Credit in the PEA UVic EASY account at 31 Oct 2002 216.00
Petty cash remaining at 31 October 2002 177.44

UVic PEA Chapter financial position at 31 October 2002 6822.20